

**GOVERNMENT OF ODISHA
SCHOOL & MASS EDUCATION DEPARTMENT**

No. SME-EL2-EL2-0115-2025 - 10886 /SME, dtd. 29-04-2026

OFFICE ORDER

In pursuance of GA&PG Notification No. 23675, dtd.14.07.2025 and this department Letter No.19356, dt. 17.07.2025, L No.20647 dated 30.07.2025, L No.27712 dated 06.10.2025 and L No.10565 dated 23.04.2026 the following distribution of work is hereby made with immediate effect for smooth management of official works (Administrative/Legal) of the Elementary Section-II until further orders.

SI No	Subject Matter	ASO/SO	Under Secretary/ Desk Officer	Additional Secretary
1	Matters relating to PM POSHAN and Mukhya Mantri POSHAN Yojana, Establishment matters of SPMU contractual/outsourced staffs, Revision of material cost, Honorarium and Ex-gratia of Cook-cum-Helpers, Nutri-Garden, Central Kitchen Policy, Related Grievances, RTI, NHRC, OHRC, Assembly Questions and other miscellaneous matter .	Sri Spandan Purohit, ASO	Sri Samarendra Nandi, DO	Sri Jadumani Mahala, AS
	Matters relating to Odisha Elementary Education Cadre Rules and Cadre Restructuring, Promotion of Elementary teachers under Odisha Elementary Education Rules, Relaxation of residency period for promotion, matters related to Part-Time Instructor, Ex-resource teacher working as Primary teacher, Sikhya Karmi continuing as regular Teacher, Allegation petition against Teachers, Transfer of Elementary School teachers, Grievances, RTI, NHRC, OHRC, Assembly Questions.	Sri Spandan Purohit, ASO		
2	Matters relating to Regular recruitment of Sikhya Sahayak/ Junior Teacher Schematic/ Assistant Teachers/MLE under Elementary Cadre/ Special Educators, Regularisation of Junior Teacher (S)/ Junior Teacher(C)/ Sikhya Sahayak/ Swechhasevi Sikhya Sahayak of different districts and issues in this regard, reengagement and other issues of retrenched Swechhasevi Sikhya Sahayak, RTI, NHRC, OHRC, SCPD, Regularisation of JT(S)/ JT(C)/ JT in custody matters/ Assembly Questions , Grievances .	Smt. Purnaprava Nayak, ASO		
3	Matters relating to RCFCE Acts and Rules, Madrasa , Shishu Vatika, NFE teachers working as Primary School Teacher, Counting of past services of Elementary Teachers, Disciplinary Proceedings matter, Odisha Aided Educational Institutions Employees' Retirement Benefit Rules and retirement benefits, Aided matters, Custody matters, Sikhya Karmi claiming regular teacher, DPEP matters, Election matter of Primary School Teachers' Association, Scholarship, Voluntary Retirement, RTI, Court Cases, NHRC, OHRC, NCPDR/OSCPDR, SCPD & Grievances, Assembly Questions and other miscellaneous matters related to Section-II.	Miss Lucky Sahoo, SO	Sri Sudam Behera, US	

4	Matters relating to RCM Claims, Rehabilitation Assistance, Any kind of issues in Certificate, ORSP Rules, RACP/ MACP, OTET, Pension and retirement benefits, DCRG, NHRC, OHRC, Correction of Date of Birth, Stepping up of Pay, Odia school outside the state, Arrear Claim, Sanction of leaves, DOB Correction, Special Financial Assistance to New Life Trust, Aided Matters, RTI, Assembly Questions.	Miss Jayashree Konhar, ASO	Sri Sudam Behera, US	Sri Jadumani Mahala., AS
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However, in addition to the work assigned to the concerned ASO/SO, they will also perform any other duties as may be entrusted to them from time to time by the higher authority. In case of leave or absence of any ASO/SO, another ASO/SO shall attend to the duties of the officer on leave, so as to ensure continuity and timely disposal of work.

All the RTI applications/Appeals and related matters shall be put up by concerned ASO/SO to the PIO directly.

All previous orders in this regard shall stand suspended with immediate effect.

By Order of Commissioner-cum-Secretary

T. 28/4/2026
Additional Secretary to Government

Memo No. 10887 ISME, dtd. 29-04-2026

Copy forwarded to the Pr. P.S to Commission-cum-Secretary to Govt., School & Mass Education Department for kind information of Commission-cum-Secretary.

T. 28/4/2026
Additional Secretary to Government

Memo No. 10888 ISME, dtd. 29-04-2026

Copy forwarded to Computer Cell for hosting in the Department Website / All sections of S&ME Dept. for information and necessary action.

T. 28/4/2026
Additional Secretary to Government

Memo No. 10889 ISME, dtd. 29-04-2026

Copy forwarded to Additional Secretary (I/C of PM POSHAN)/ Additional Secretary (Legal) of S&ME Dept. for information and necessary action.

T. 28/4/2026
Additional Secretary to Government

Memo No. 10890 ISME, dtd. 29-04-2026

Copy forwarded to Project Manager, TCS, OSWAS Help Desk/ State Project Head, IT Centre, Odisha Secretariat for information and necessary action.

T. 28/4/2026
Additional Secretary to Government