

**GOVERNMENT OF ODISHA
SCHOOL & MASS EDUCATION DEPARTMENT**

RESOLUTION

No.- 28710 /SME, dated 18/10/2025
SME-EL2-EL2-0015-2025

**Sub- Guidelines for Annual Examinations and Evaluation Procedures for
Class- V (fifth) and Class-VIII (eighth) in Odisha**

Introduction

The National Education Policy (NEP) 2020 calls for a fundamental shift in the approach to student assessment in India from rote-based, high-stakes examinations to competency-based assessments that promote conceptual understanding, critical thinking and application of knowledge in real-life situations. As part of this vision, NEP recommends the implementation of school-based assessments for all students in Class III, V, and VIII.

These are not meant to be high-pressure examinations but are designed to serve as diagnostic tools that help track student progress and inform teaching-learning strategies. According to Para 4.40 of NEP 2020, such assessments must evaluate the achievement of basic learning outcomes, assess core concepts, and build higher-order skills. The focus is on improving the learning experience for all stakeholders; students, parents, teachers and head teachers by providing meaningful feedback that supports growth.

In line with NEP 2020, the National Curriculum Framework (NCF) 2023 provides detailed guidance on age-appropriate and stage-specific assessment practices. For Class V, which concludes the Preparatory Stage, the NCF recommends the use of short formal written assessments, supplemented by continuous teacher observation and formative assessments. These assessments should measure students' progress in achieving the Competencies and Learning Outcomes for their grade and serve as tools to guide instruction.

The goal is to ensure conceptual clarity, creativity and readiness to transition into the next stage. For Class VIII, representing the end of the Middle Stage, the NCF encourages more formal and diverse assessment methods, including projects, presentations, experiments and written assessments that test higher-order capacities such as analysis and synthesis.

At both stages, comprehensive summative assessments at the end of the academic year are expected to reflect the Learning Standards and be accompanied by robust support mechanisms to help students progress smoothly to the next grade.



In accordance with the provisions of the Right of Children to Free and Compulsory Education Act, 2009, and as per the Notification No. **18660/SME**, dated **9th July, 2025**, the Government of Odisha has introduced specific amendments to the Odisha Right of Children to Free and Compulsory Education Rules, 2010. These guidelines outline the manner and conditions under which students of Class V and Class VIII may be held back, while ensuring that no child is expelled before completing elementary education.

The aim is to provide students with necessary academic support and multiple opportunities to meet the required promotion criteria.

This draft guideline aims to provide a comprehensive framework for conducting assessments in Classes V and VIII, in line with the directives of NEP 2020 and NCF 2023. This note outlines the framework, procedures, and monitoring mechanisms for the annual examinations and evaluations for students in Class V and Class VIII in Odisha. The goal is to ensure a standardized, transparent and effective assessment system across the state.

1. Examination and evaluation framework and implementation

The Directorate of TE and SCERT will be responsible for the following activities:

- a. A comprehensive framework for examination and evaluation
- b. Learning Outcome (LO) / competency-based sample question bank based on the framework
- c. Training of DIET Faculties

OSEPA will be responsible for the following activities:

- a. A Detailed guidelines for implementation
- b. A state-wide examination schedule
- c. Sharing of sample questions with the districts
- d. Training of other stakeholders other than the DIETs such as DEOs, BEOs and CRCCs

2. Question paper preparation and distribution

- a. At the district level, the District Education Office and DIET under the guidance of District level Monitoring Committee (*please refer to page no.6*), will prepare question papers for their respective districts. These question papers will be based on the provided assessment framework and sample questions provided by TE & SCERT.
- b. The DEOs shall initiate an RFP for printing of the question papers and ensure secure storage at the District level.



c. The dissemination of question papers to the Block Education Officers shall be done at least seven days prior to the scheduled examination date. The BEOs shall ensure secure storage of the question papers in a designated strong room at block level.

d. The team constituted by the Block Education Officer shall collect the question papers three days prior to the examination date and ensure their secure storage, preferably at the Nodal High School at the cluster level; ideally in the same location where Class X Board examination papers are stored. The team will be led by CRCCs.

e. The question papers shall be distributed to all schools in the morning of the examination day under strict security and confidentiality protocols by the same team constituted by the BEO.

3. Examination structure and weightage

The annual examinations will include both oral and written components for Class V, while for Class VIII, the assessment will be entirely based on a written examination.

A. Marks distribution

The total marks for the annual examination in each subject are as follows:

Class	Oral exam	Written Exam	Total Marks
V	10	40	50
VIII	0	50	50

B. Weightage of questions

The questions will be asked covering the entire course content. Weightage will be given as follows:

- The contents taught before Summative Assessment 1: 30% weightage
- The contents taught after Summative Assessment 1: 70% weightage

C. Difficulty level and question types

The Question papers will adhere to a pre-defined difficulty ratio to ensure a balanced assessment:

Sl. No	Difficulty level	Weightage
1.	Easy questions	30%
2.	Average/moderate	40%
3.	Difficult	30%

The questions will also be structured to assess different cognitive levels, with a varying emphasis for each class:

Parameters	Class V	Class VIII
Knowledge	30% (15 marks)	30% (15 marks)
Understanding	40% (20 marks)	40% (20 marks)
Application and above	30% (15 marks)	30% (15 marks)

The question papers will consist of both subjective and objective questions. The oral questions for class V will be objective type, each carrying 1 mark.

	Class V	Class VIII
Subjective questions	30 marks (60%)	30 marks (60%)
Objective questions (including oral)	20marks (40%)	20marks (40%)

- The Subjective questions (30 marks) include: Long answer type questions (5 marks), Short answer type questions (3 marks), and very short answer type questions (2 marks)
- Generally, there shall be two long answer-type questions, four short answer-type questions, and four very short answer-type questions.
- Objective-type questions carry 1 mark each.

4. Evaluation process and result declaration

- The answer sheets will be evaluated at the school level by the respective subject teachers.
- Results will be declared at the school level and the progress cards will be handed over to students accordingly.
- Examinations shall be conducted in the month of February and results will be declared by the last week of March.

5. Assessment Weightage for Promotion Criteria

- The total marks for each student shall be calculated based on a composite weightage derived from both the annual examination and the internal assessments (FA-1, FA-2 and SA-1, written work and project work). The distribution of weightage is as follows:

Class	Internal Assessment	Annual Exam
Class V	60%	40%
Class VIII	50%	50%

Class	Test/Examination/Weightage
Class V	1.FA1, FA2 and SA1: 30 2.Written Work: 10 3.Project Work: 20 4.SA2: 40 Total (Internal assessment: 60 + SA2: 40 =100)
Class VIII	1. FA 1, FA2 and SA1: 30 2. Written Work: 05 4. Project Work: 15 5. SA2: 50 Total (Internal assessment: 50 + SA2: 50 =100)

6. Monitoring and Implementation Committees

To ensure the smooth and fair conduct of the examinations, the following committees will be established at the state, district and block levels.

A. State-Level Steering Committee

This committee will oversee the entire process and provide strategic guidance.

Sl.No	Designation	Role
1.	Commissioner cum Secretary, S&ME Department	Chairperson
2.	State Project Director, OSEPA	Member
3.	Director, Elementary Education	Member
4.	Director, Secondary Education	Member
5.	Director, ST and SC Development, Minorities and Backward Classes Welfare Department	Member
6.	President, Board of Secondary Education	Member
7.	Director, Textbook Production and Marketing	Member
8.	Principal, Regional Institute of Education, Bhubaneswar	Member
9.	Director, TE and SCERT	Member Convenor

Responsibility:

- Provide guidance and take all policy-level decisions related to the planning, execution, monitoring and evaluation of the assessment framework
- Finalize and announce examination dates for both annual examination and supplementary examination
- Suggest and oversee measures for the quality implementation of examination and assessment processes across all levels
- Ensure timely dissemination of the Assessment framework and sample questions to districts through District Education Office
- Monitor the overall preparedness and compliance of districts with examination guidelines, including logistics, training and adherence to timelines
- Periodically review the effectiveness of the examination and evaluation procedures

B. District-Level Monitoring Committee

This committee will be responsible for district-level implementation and oversight.

Sl. No	Designation	Role
1.	District Collector	Chairperson
2.	District Education Officer	Member
3.	District Welfare Officer	Member
4.	Principal, DIET	Member
5.	Pedagogy Coordinator	Member
6.	Senior TE, DIET (1) : to be nominated by DIET Principal	Member
7.	Headquarter Block Education Officer	Member
8.	District Science Supervisor	Member
9.	CRCC (1): to be nominated by DEO	Member
10.	Secondary School Head Master (1) : to be nominated by DEO	Member
11.	Subject Expert (Arts- 1 and Science-1) to be nominated by DIET Principal	Member
12.	Additional District Education Officer, Academic	Member Convenor

Responsibility:

- Plan, train, monitor and implement examinations as per government instructions
- Develop question papers for the examinations based on the Assessment framework and sample questions provided



- Printing of the question papers and distributing to Blocks at least 7 days before the examination date
- Submit performance reports to higher authorities
- Announce the examination schedule for the district (both annual and supplementary examination) and oversee the evaluation and result declaration process
- Ensure secure preparation, distribution and verification of examination materials
- Guide and inspect schools on remedial teaching for students who fail
- Form district-level squads to monitor schools during the exam

C. Block-Level Monitoring Committee

To monitor and supervise Class V & VIII annual and supplementary exams at the block level, the following committee will be constituted:

Sl.No	Designation	Role
1.	Senior Block Education Officer / Block Education Officer	Chairperson
2.	Welfare Extension Officer (WEO)	Member
3.	CRCC (3) : to be nominated by DEO	Member
4.	Secondary School Head Master (1) : to be nominated by DEO	Member
5.	Elementary School Head Master (1): to be nominated by DEO	Member
6.	Additional Block Education Officer	Member Convener

Responsibility:

- Plan, train, monitor and implement exams at the block level
- Notify and constitute a team of 5–6 officials, led by the respective CRCC, to collect the question papers from the designated strong room and ensure their secure dissemination to the school points within the respective cluster.
- Form block-level squads for school visits during exams
- Ensure proper evaluation of answer sheets at the school level by respective subject teachers
- Submit student performance reports to higher authorities
- Guide schools in implementing remedial teaching and inspect these efforts
- Notify all schools of the result declaration schedule and ensure timely announcement of results



7. Remediation

A crucial aspect of this framework is providing support to students who do not pass the annual examination. The minimum passing mark will be 30% in aggregate. Schools will be required to implement remedial teaching for all students who do not achieve this passing mark.

A. Duration of the remediation programme

- 4 to 6 weeks before the supplementary exam.
- Daily 2–3 hours of focused remedial classes (can be adjusted as per need).

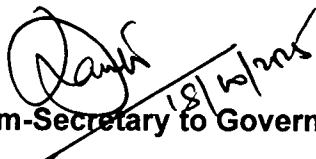
B. Mode of Implementation

- Teachers shall be oriented on the remediation programme.
- At the school level, after the results of the Annual examination, the remediation programme will be implemented.
- Regular subject teachers shall conduct remedial classes.
- By analysing the answer sheets, the Learning Gaps will be identified. (exactly in which LOs the student needs support)
- Small groups shall be formed based on learning levels in the class. Peer tutoring may be adopted in the class. Teachers shall use simple activity-based learning methods based on the students' experiences. For practice, learning outcome-based worksheets shall be used by the students.
- Weekly assessments, both oral and written, shall be conducted, and the teacher shall maintain progress records of each student.
- Parents play a crucial role in this process, and as such, they will be involved and informed. Simple home-based activities will be designed to reinforce the learning that takes place in the classroom.
- Headmaster/CRCC/BEO shall monitor the programme every week.

8. Supplementary Examination

100% weightage will be given to the examination, no consideration of including internal assessment. The blue print of annual examination will be used in the supplementary examination. The answer sheets of the both the examination will be evaluated at the school level by the subject teachers.

By order of the Governor


Commissioner-cum-Secretary to Government

Memo No. 28711 /SME, Dated 18/10/2025

Copy forwarded to Gazette Cell in-charge, Odisha Gazette Cell, C/o Commerce Department with a request to publish the above Notification in an Extraordinary issue of Odisha Gazette and supply 100 (one hundred) copies to this Department.

Tb 18/10/2025
Additional Secretary to Government

Memo No. 28712 /SME, Dated 18/10/2025

Copy forwarded to the Additional Secretary to Govt. of India, Department of School Education & Literacy, Ministry of Education, 124 'C' Wing, Shastri Bhawan, New Delhi-110 001 for information.

Tb 18/10/2025
Additional Secretary to Government

Memo No. 28713 /SME, Dated 18/10/2025

Copy forwarded to the P.S to Hon'ble Chief Minister, Odisha/ P.S to Hon'ble Minister S&ME/ P.S to Commissioner-cum-Secretary to Govt., S&ME Department for kind perusal of Hon'ble Chief Minister, Hon'ble Minister and Commissioner-cum-Secretary respectively.

Tb 18/10/2025
Additional Secretary to Government

Memo No. 28714 /SME, Dated 18/10/2025

Copy forwarded to Director, Elementary Education, Odisha, Bhubaneswar/ Director, Secondary Education, Odisha, Bhubaneswar/ State Project Director, OSEPA, Bhubaneswar/ Director TE & SCERT, Odisha, Bhubaneswar / all Collectors / all DEO-cum-DPCs/ all BEOs for information and necessary action.

Tb 18/10/2025
Additional Secretary to Government

Memo No. 28715 /SME, Dated 18/10/2025

Copy forwarded to Law Department / ST & SC Development, Minorities & Backward Classes Welfare Department and SSEPD Department for information and necessary action.

Tb 18/10/2025
Additional Secretary to Government

Memo No. 28716 /SME, Dated 18/10/2025

Copy forwarded to all officers /all Sections/ Computer Cell for information and necessary action.

Computer Cell is requested to take necessary steps to hoist this notification in the Department Website immediately.

Tb 18/10/2025
Additional Secretary to Government