

**ADVERTISEMENT FOR APPOINTMENT OF  
DIRECTOR(PROJECT & PLANNING) IN OMC LTD.**

**No.01/SM/ADV/2024/SM,**

**Date: 28.02.2024**

OMC, a Gold category and the largest State PSU in Mining Sector in the Country, undertakes exploration, mining and trading of iron, chrome, bauxite & limestone ores. The Corporation has achieved an annual turnover of Rs. 14, 449.57 crores in the FY 2022-23. Inspired by the vision to emerge as the market leader and to play a catalytic role in the growth of industrialization, OMC caters to the requirements of mineral based industries.

The Public Enterprises Selection Board (PESB) is seeking qualified and experienced candidates for the post of Director (Project & Planning) for Odisha Mining Corporation Limited (OMCL) in its Corporate Office located at Bhubaneswar in the Scale of Pay of Rs. 1,35,100-2,16,800/-. The post carries DA, HRA, Medical allowance, perks etc. at par with an Officer of OMC in CGM in E-8 rank.

Sl. No	Name of the Post	No. of Post to be filled up	Qualification
1	Director (Project & Planning)	01	Graduate in Mining/ Mechanical/ Electrical/Civil/ Mineral Processing/Metallurgy Engineering with good academic record from a recognized University/ Institution. MBA/Post Graduate Diploma in Management will have an added advantage.

Pay Protection will be allowed to the deserving officers from the Central or State Governments/CPSEs/State PSUs.

Detailed requirement for the position along with the application format is available in Steel & Mines Department, Government of Odisha website <https://steelmynes.odisha.gov.in> as well as in the website of OMC Ltd. <https://omcltd.in>.

Complete application in the prescribed format with enclosures and a passport size photograph should be sent to the Additional Secretary (FE) to Government in Steel & Mines Department, Odisha, Bhubaneswar-751001 by Speed post/Registered Post/e-mail (e-mail id: [dsmsec.or@nic.in](mailto:dsmsec.or@nic.in)) only to reach within 30(thirty) days from the date of publication of Advertisement. Envelope containing the application should be superscribed as "Application for the post of Director (Project & Planning), OMCL" Outstation candidates appearing the interview will be provided Economy Class Air fare for to & fro journey on submission of original documents.

Sd/-

**Addl. Chief Secretary to Government,  
Steel & Mines Department, Odisha Secretariat,  
Bhubaneswar-751001,  
Email- [dsmsec.or@nic.in](mailto:dsmsec.or@nic.in)**

## **ADVERTISEMENT**

Sub: Invitation of application for the post of Director (Project & Planning) in Odisha Mining Corporation Limited (OMCL).

Name of the PSU	Odisha Mining Corporation Limited
Name of the Post	Director (Project & Planning)
Scale of Pay	Rs.1,35,100-2,16,800/-

### **1. COMPANY PROFILE:**

OMC, a Gold category and largest State PSU in Mining Sector in the Country, undertakes exploration, mining and trading of iron, chrome, bauxite & limestone ores.

### **2. JOB DESCRIPTION AND RESPONSIBILITIES:**

He/ She will be a member of the Board of Directors and will report to the Managing Director/CMD.

He/ She will remain overall in-charge of all the following:

- Projects and Expansion Schemes including feasibility studies & techno-economic evaluations
- Planning, Execution & Management of Projects including Green Field/ Brown Field/Underground Projects
- Sustainable Development Framework (SDF)
- Business Excellence
- Any other responsibilities as & when entrusted by the Management

### **3. ELIGIBILITY:**

#### **I. Age:**

As on the date of advertisement -Minimum age will be 50 years and maximum age will be 57 years.

#### **II. Educational Qualification:**

The applicant should be Graduate in Mining/Mechanical/Electrical/Civil/Mineral Processing/Metallurgy Engineering with good academic record from a recognized university/Institution. MBA/Post Graduate Diploma in Management will have an added advantage.

### **III. Key Skill:**

The Applicant will demonstrate characteristics of a leader who is determined, articulate, achievement & results oriented and persuasive. He/ She should be able to build a high- performance team & work culture. Besides, he/ she should exhibit ability to lead, inspire and mentor his/her team to achieve significant results. He/ She should possess high professional ethics, good judgment and ability to take decisive action. Superb communication (verbal and written) and interpersonal skills is highly required.

### **IV. Experience (as on the date of advertisement):**

#### **For Central or State Government / CPSE / State PSU Executives:**

A proven track record of at least 20 (twenty) years of post-qualification experience in project planning, design, execution & management, business expansion schemes, Sustainable Development Framework(SDF), Business Excellence Initiatives and other relevant functional areas preferably in Metal Mining / Mineral Sector/Mineral Industries, out of which 03 (three) years should be at the level of two positions below the level of Board of Directors.

Head of Department of Functional Area at the level of two positions below the level of Board of Directors is also eligible to apply, if the candidate reports to Functional Director of the Board/ MD, provided he/ she has over 20 years of post-qualification work experience.

The applicant shall furnish the organizational chart in support of his/her position therein.

#### **For Private Sector Executives:**

The Executives working in Private Sector Company must fulfill the following criteria:

- (i) The turnover of the private sector company wherein the Candidate must have worked should be more than Rs. 300 crores.
- (ii) He/She should be working at a Board level position OR reporting directly to a Director of the Board i.e. one level below Board level.
- (iii) He/She should be working in private sector companies listed on the Stock Exchange

#### **4. SCALE OF PAY:-**

Rs. 1,35,100-2,16,800/- with D.A as applicable, HRA in lieu of accommodation, Medical Allowance and other perks etc. at par with an Officer of OMC in E-8 rank. Pay Protection will be allowed to the deserving candidates from the Central or State Govt./CPSEs/State PSUs or any other Govt. organization.

#### **5. TENURE OF APPOINTMENT:**

This position is on full time contract basis for a period of 05(five) years or upto the age of superannuation i.e. 60 years, whichever is earlier.

However, extension of the term for another 05 (five) years or upto the age of 60 years, whichever is earlier may be considered based on satisfactory performance.

#### **6. SUBMISSION OF APPLICATION:**

Prospective candidates from the Government Offices / Central Public Sector Enterprises /State Public Sector Undertaking shall send their applications through proper channel in the format as at **Annexure-I**.

The applications for the above category shall be routed through proper channel as follows:

- a) For Government Servants through Cadre Controlling Authority.
- b) For CMD's/MD's/Director's in CPSE, the concerned Administrative Ministry.
- c) For below Board level in CPSE, the concerned CPSE.
- d) For CMD/MD in State PSE, concerned Administrative Ministry.
- e) For below Board level in State PSE/State Joint Venture, the concerned SPSE.

Private Sector Executives shall submit their applications in the format at **Annexure-I** along with a write up on the significant contributions made by them during their present/past assignments and their suitability for the post.

In addition to the above, all the applicants shall submit

- i. A certificate separately (in sealed cover), duly certified by the Head of the Unit/ Head of Organisation with regards to the integrity of the said applicant in **Annexure-II** and
- ii. His/ Her performance rating in last 05 (five) years duly certified by the Controlling Authority (in sealed cover) in **Annexure-III**.

Interested candidates may send their application in the format at Annexure-I along with a passport size photograph within 30 (thirty) days from the date of publication of the advertisement to the Additional Secretary (FE) to Government in

Steel & Mines Department, Odisha, Bhubaneswar-751001 by Registered post/ Speed post/e-mail (e-mail id: [dsmsec.or@nic.in](mailto:dsmsec.or@nic.in) ) only. Candidates working in the Government/ CPSE/ State PSU are required to apply through proper channel. Envelope containing the application should be super-scribed as "**Application for the post of Director (Project & Planning), OMCL.**" Outstation candidates appearing the interview will be provided economy class air fare for to & fro journey on submission of original documents.

The undersigned reserves the right to accept/reject any or all of the applications at any stage of the selection process without assigning any reason thereof.

#### **7. CERTIFICATION BY CANDIDATE:**

- i) If any of the candidate working in Government/ CPSE/ State PSU, who appeared for the interview and is selected by the PESB, gives his/her unwillingness after the interview is held 'or' his/her unwillingness after the issue of offer of appointment, he/she would be debarred for a period of two years from being considered for a Board Level post in any State PSE other than the one to which the candidate belongs.
- ii) In the above cases, no request for relaxation or otherwise would be entertained.

Applications received beyond the last date or incomplete application shall not be considered. Any wrong information given in the application will make the application liable for rejection.

Sd/-

**Addl. Chief Secretary to Government,  
Steel & Mines Department, Odisha Secretariat,  
Bhubaneswar-751001,  
Email- [dsmsec.or@nic.in](mailto:dsmsec.or@nic.in)**

**FORMAT OF APPLICATION**

**APPLICATION FOR APPOINTMENT TO THE POST OF DIRECTOR (PROJECT & PLANNING)**

1. Name in full: \_\_\_\_\_
2. Present Designation: \_\_\_\_\_
3. Office/ Department: \_\_\_\_\_
4. Pay/ Level (In detail): \_\_\_\_\_
5. Date of birth: \_\_\_\_\_
6. Age as on the date of advertisement:  
Years            Month            Days  
\_\_\_\_\_  
\_\_\_\_\_
7. Nationality: \_\_\_\_\_
8. Whether belongs to SC/ST/OBC: \_\_\_\_\_
9. Full Address (Office / Residence):



(i) Office with Telephone No., Mobile No., e-mail address etc.

(ii) Residence:

10. Present Emoluments: \_\_\_\_\_  
Basic Pay: \_\_\_\_\_  
Dearness Pay/ Allowances: \_\_\_\_\_  
Special Pay, if any: \_\_\_\_\_  
H.R.A.: \_\_\_\_\_  
C.C.A.: \_\_\_\_\_  
Any other allowances: \_\_\_\_\_  
**Total:** \_\_\_\_\_

**11. Qualification:**

(a) Educational Qualification:

(b) Professional:

(c) Details of affiliation with Professional bodies / Institution/ Society

(i) Name: \_\_\_\_\_

(ii) Membership No: \_\_\_\_\_

(iii) Since when: \_\_\_\_\_

**12. Experience**

Details of posts held from time to time

Sl. No.	Post held & scale of pay	Office	Period		Total Experience		Nature of Job
			From	To	Years	Months	

**13. Trainings:**

Details of training undergone in India and abroad:

Name of training programme	Institute where training was received	Period of training	Nature of training	Achievement

**14. For Private Sector Executives**

- (i) Annual turnover of last three years of the Company where he/she is working presently: (Certified copy to be attached)  
Turnover Rs. \_\_\_\_\_ for the year \_\_\_\_\_
- (ii) Details of position held at Board level / below Board level:
- (iii) Details of Stock Exchange listing: \_\_\_\_\_

**15. List of Publications/ Academic honours received:** \_\_\_\_\_

**16. If selected, minimum time required to join:** \_\_\_\_\_

**17. Write up on the significant contributions made by the candidate during the present/ past assignments & suitability for the post (please enclose).**  
\_\_\_\_\_

**18. Any other information:** \_\_\_\_\_

**19. Whether furnished your organizational chart Indicating your current position therein:** Yes/ No

(Name and Signature of the applicant)

Date:

Place:

Note: Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, whenever necessary.



(Name & Signature of the applicant)

**ANNEXURE-II**

**Integrity Certificate**

**(To be submitted in sealed cover)**

This is to certify that the integrity of \_\_\_\_\_  
is beyond all reasonable doubts as verified from his performance appraisal  
reports. No vigilance/ disciplinary proceedings is pending/ contemplated  
against him/her.

Place:

Date:

Signature:

Name & Designation

Seal of the Organisation (if any)

**ANNEXURE-III**

**Performance Grading of past five years**  
**(To be submitted in sealed cover)**

Year	Grading	*Remarks
2022-23		
2021-22		
2020-21		
2019-20		
2018-19		

\*The maximum attainable grading for the above year.

Place:

Date:

Signature

Name & Designation

Seal of the Organisation (if any)