

Top Priority

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

\*\*\*

No 4884 /F,  
FIN-WM-BT-0001-2022

Dated 26<sup>th</sup> February, 2024

From

**Vishal Kumar Dev, IAS  
Principal Secretary to Government**

To

**Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
All Heads of Department**

Sub: **Revised deadlines for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the remaining part of the current financial year.**

Ref: **Finance Department Circular No. 3599/F, dt.08.02.2024.**

**Madam/Sir,**

I am to say that Finance Department has earlier intimated all Departments of Government / all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for financial sanction, issue of allotment, re-appropriation and surrender of funds, submission of bills in the Treasuries and submission of proposal to Finance Department for release of funds in letter No.3599/F, dated 08.02.2024.

2. In the meantime, references for relaxation of deadlines for sanction/release and re-appropriation of funds, issue of allotment etc. beyond the date fixed are being received by Finance Department from different quarters. **Hence, in view of the difficulties faced by different Departments, it has been decided to further extend the deadline for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of allotment data to Treasury Portal (IFMS) and surrender of**

unutilized fund in the remaining part of the current financial year. The revised deadline is mentioned below.

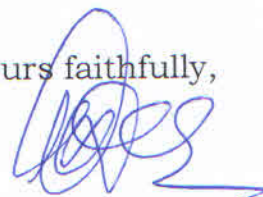
<i>Sl. No.</i>	<i>Items</i>	<i>Previous Deadline with Ref. to F.D. Letter No. 3599/F dt.08.02.2024</i>	<i>Revised Deadline</i>
1.	Issue of Sanction Orders for release of funds.	<b>26.02.2024</b>	<b>06.03.2024</b>
2.	Re-appropriation of funds	<b>26.02.2024</b>	
3.	Issue of allotment	<b>26.02.2024</b>	
4.	Online transmission of Allotment data to Treasury Portal (IFMS)	<b>26.02.2024</b>	<b>07.03.2024</b>
5.	Surrender of un-utilized funds	<b>29.02.2024</b>	

**3. However, the last date for issue of sanction order for incurring expenditure on these items is the last date for submission of the related bills in the Treasury / Sub-Treasury concerned.**

**4. SR-242 of O.T.C. Vol-I** mandates that money should not be drawn from the Treasury unless it is required for immediate disbursement. In case funds are to be transferred to implementing agencies, **it is to be ensured that funds are drawn and transferred only for actual expenditure and not for parking in Bank Account.** In this regard detail instructions issued vide Finance Department letter No.23583/F, dated 10.07.2019 must be scrupulously followed.

I would, therefore, request you kindly to take timely steps for sanction, re-appropriation, allotment, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of funds by the revised deadline stipulated above in the interest of fiscal discipline and effective financial management. **It should be noted that there will not be further relaxation in the deadlines indicated above under any circumstances whatsoever.**

Yours faithfully,



**Principal Secretary to Government**



**Memo No.** 4885 /F, dated 26-02-2024

Copy forwarded to the Private Secretaries to Chief Minister / Minister, Finance for kind information of Hon'ble Chief Minister/ Minister, Finance.

MUM 26/02/24

**Joint Secretary to Government**

**Memo No.** 4886 /F, dated 26-02-2024

Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department/ for kind information of Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department.

MUM 26/02/24

**Joint Secretary to Government**

**Memo No.** 4887 /F, dated 26-02-2024

Copy forwarded to the Registrar, Orissa High Court/Special Secretary, Odisha Public Service Commission/Secretary, Odisha State Election Commission/Secretary, Staff Selection Commission/Secretary, Subordinate Staff Selection Commission, Registrar, Odisha Administrative Tribunal /Secretary, State Human Rights Commission/Secretary, Odisha Electricity Regulatory Commission/ Principal Resident Commissioner, Odisha, New Delhi for favour of information & necessary action.

MUM 26/02/24

**Joint Secretary to Government**

**Memo No.** 4888 /F, dated 26-02-2024

Copy forwarded to all Public Sector Undertakings/Cooperative Institutions for information & necessary action.

MUM 26/02/24

**Joint Secretary to Government**

**Memo No.** 4889 /F, dated 26-02-2024

Copy forwarded to all Collectors/all Controlling Officers for information and necessary action.

*NKM 26/02/24*

**Joint Secretary to Government**

**Memo No.** 4890 /F, dated 26-02-2024

Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar / all Treasury Officers / Sub-Treasury Officers for information and necessary action.

*NKM 26/02/24*

**Joint Secretary to Government**

**Memo No.** 4891 /F, dated 26-02-2024

Copy forwarded to all Officers / all Branches of Finance Department for information & necessary action.

*NKM 26/02/24*

**Joint Secretary to Government**