

**GOVERNMENT OF ODISHA  
STEEL & MINES DEPARTMENT  
DIRECTORATE OF MINOR MINERALS**

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**NOTICE**

No. SM-DMM-0062-2023- 203 /DMM Dated: 09/06/2023

Applications are invited from the retired Government Servants for re-engagement in the Directorate of Minor Minerals, Steel & Mines Department, Government of Odisha, Bhubaneswar for a period of 01(one) year on contractual basis as Officer on Special Duty (OSD) against the vacant post of Joint Director-Tech (Forest & Environment) and Officer on Special Duty (OSD) against the vacant post of Personal Assistant (PA) respectively or till the vacancies are filled up through regular appointments whichever is earlier. This engagement will be as per terms and conditions laid down in the guideline relating to engagement of retired Government Servants issued vide G.A. Department Resolution No. 23750/Gen., Dtd. 27.08.2014.

1. Persons who have retired from Government Service after attaining the age of superannuation below the age of 65(sixty five) years having good service records and are physically fit shall eligible to be considered for the engagement.
2. For the post of Officer on Special Duty (OSD) against the vacant post of Joint Director-Tech (Forest & Environment), the applicant should have retired from Odisha Forest Service Cadre having minimum rank of Deputy Conservator of Forest.
3. For the post of Officer on Special Duty (OSD) against the vacant post of Personal Assistant (PA), the applicant should be a retired Government Servant of Odisha Secretariat Data Entry Operators Cadre having the minimum rank of PA or equivalent post under Government.
4. The selection will be governed by the procedure and rule laid down in G.A. Department Resolution No. 23750/Gen., dtd. 27.08.2014.
5. The monthly remuneration is to be fixed as per Finance Department O.M. No. 24533/F dated 29.09.2022.

6. Interested retired Government Servants fulfilling the criteria as envisaged in the above said Resolution may apply with his/her full bio-date, one attested passport size photograph, history of services with an undertaking that no vigilance case or Departmental proceeding or criminal prosecution is contemplated or pending against him/her or he/she has not been penalized for misconduct during service by registered post or by hand.
7. The authority reserves the right to reject any or all applications without assigning any reason thereof.

The application complete in all respect in the enclosed **PROFORMA** should reach the undersigned within seven days of publication of the notice. Applications received after the due date shall not be entertained.

  
Director, Minor Minerals 09/06/23

Memo No. 204 /DMM, Dated: 09/06/2023

Copy forwarded to the Steel & Mines Department for information and necessary action.

  
Director, Minor Minerals 09/06/23

Memo No. 205 /DMM, Dated: 09/06/2023

Copy forwarded to all Departments of Government/ Heads of Department/ Chief Receptionist for information and necessary action. They are requested to display this Notice on their Notice Board for wide publicity of the notice.

  
Director, Minor Minerals 09/06/23

Memo No. 206 /DMM, Dated: 09/06/2023

Copy forwarded to the website of Steel & Mines Department for display of the Advertisement in Steel & Mines Department website i.e. [www.steelmines.odisha.gov.in](http://www.steelmines.odisha.gov.in) for wide publicity.

  
Director, Minor Minerals 09/06/23

**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED GOVT. SERVANT IN THE POST OF OFFICER ON SPECIAL DUTY (OSD) AGAINST THE VACANT POST OF JOINT DIRECTOR-TECH (FOREST & ENVIRONMENT) ON CONTRACTUAL BASIS**

Affix a  
passport size  
recent  
photograph

1.	Name of the Applicant	:						
2.	Father's Name	:						
3.	Date of Birth	:						
4.	Educational Qualification	:						
5.	Permanent Address	:						
6.	Present Address	:						
7.	Contact No.	:						
8.	Department/ Office where he was worked previously	:	Sl. No.	Name of the Department/ Office	Duration		Designation	The total period of Service
					From	To		
9.	Whether any Vigilance case/Judicial Prosecution/ Departmental. The proceeding is contemplated or pending during the last five years of His retirement.	:						
10.	Whether penalized for misconduct during his service period for the last ten years.	:						
11.	Whether he is a member of any political party.	:						
12.	Whether he is engaged with any lucrative business/ organization after retirement.	:						
13.	Whether he is drawing Pension/ Provisional Pension	:						

**DECLARATION**

I do hereby declare that I shall abide by the terms and conditions as stipulated by Directorate of Minor Minerals under Steel & Mines Department and accordingly all statements made in this application are true, complete and correct to the best of my knowledge belief. I also undertake that in the event of any information being found false & incorrect or ineligibility being detected before or after my joining as Joint Director and PA action can be taken against me by the Directorate as deemed proper.

Full Signature of the Applicant



**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED GOVT. SERVANT IN THE POST OF OFFICER ON SPECIAL DUTY (OSD) AGAINST THE VACANT POST OF PERSONAL ASSISTANT (PA) ON CONTRACTUAL BASIS**

Affix a  
passport size  
recent  
photograph

1.	Name of the Applicant	:							
2.	Father's Name	:							
3.	Date of Birth	:							
4.	Educational Qualification	:							
5.	Permanent Address	:							
6.	Present Address	:							
7.	Contact No.	:							
8.	Department/ Office where he was worked previously	:	Sl. No.	Name of the Department/ Office	Duration		Designation	The period of Service	total of
					From	To			
9.	Whether any Vigilance case/Judicial Prosecution/ Departmental. The proceeding is contemplated or pending during the last five years of His retirement.	:							
10.	Whether penalized for misconduct during his service period for the last ten years.	:							
11.	Whether he is a member of any political party.	:							
12.	Whether he is engaged with any lucrative business/ organization after retirement.	:							
13.	Whether he is drawing Pension/ Provisional Pension	:							

**DECLARATION**

I do hereby declare that I shall abide by the terms and conditions as stipulated by Directorate of Minor Minerals under Steel & Mines Department and accordingly all statements made in this application are true, complete and correct to the best of my knowledge belief. I also undertake that in the event of any information being found false & incorrect or ineligibility being detected before or after my joining as Joint Director and PA action can be taken against me by the Directorate as deemed proper.

Full Signature of the Applicant