

Proceedings of the Tender Committee Meeting held on 04.03.2023 at 11.30 AM for selection of Service Providing agency to provide manpower to HETC, Bhubaneswar & Barpalli under the Chairperson of Additional Secretary to Govt.

A selection Committee meeting under the Chairperson of Additional Secretary to Govt.(Training) was held on 04.03.2023 at 11.30 AM in the office of HETC, Bhubaneswar for selection of Service Providing Agency to provide manpower to HETC, Bhubaneswar and Barpalli in presence of the following Committee members as follows:-

1. Deputy Secretary to Govt. (OE Branch) - Member
2. One representative of P&C Deptt. (rank of Deputy Secretary to Govt). - Member
3. Under Secretary to Govt. - Member
4. Under Secretary to Govt. Training Br. - Member
5. Chief Instructress, HETC, BBSR - Member

Attendance Sheet is Annexed at Annexure-1

In pursuance to tender call notice to provide 34 (Thirty-four) nos of manpower in the o/o the HETC, Bhubaneswar and Barpalli, 10(Ten) nos of Service providing Agencies submitted their bids which was received by due date i.e. 28.02.2023.

The Committee dwelled on major features of the request for proposal (RFP) such as pre-qualification criteria, parameters of technical evaluation etc. such as the following:-

1. **Eligibility Criteria**

- i. Agency must have at least 1000 number of trained and experienced people on his rolls for providing the services required.
- ii. Agency should have minimum of 5 years of experience in executing similar work assignments.
- iii. Preference will be given to agencies with work experience in Govt.
- iv. Minimum financial turnover of Rs75.00 lakhs per annum in each of the last three financial years.
- v. The firm must have License/ permission/ registration under Odisha Private Security Agencies rule from Home Department. The Bidder must have licenses of PSARA (Private Security Service Provider Regulation ACT, 2005) for providing security service(Copy to be enclosed).



[Handwritten signatures]

vi. The bidder shall have an office/ branch in proximity of Bhubaneswar.

vii. There shall be no case pending with the police against the Proprietor/Firm/ or the Company/ Service Provider.

viii. The Service Provider must not have been blacklisted by any organization.

ix. The tendering service providers are required to enclose self-signed photocopies of the following documents along with the Technical Bid, failing which their Bids shall be summarily/out rightly rejected and will not be considered any further:-

a. Registration Certificate of the applicant organization.

b. EPF Registration along with latest deposit challan and Return as on 31.03.2022 (ECR with Remittance and latest Account slip).

c. ESI Registration along with latest deposited challan and return as on 31.03.2022.

d. License of PSARA (Private Security Service Provider Regulation Act, 2005) for security service or as the case may be.

e. Registration / license of the Labour Department, Government of Odisha for providing manpower services.

f. Copy of the PAN Card.

g. Copy of the Balance Sheet for the last 3 financial years ending as on 31.03.2021.

h. Valid GST Registration certificate.

i. Copy of clearance certificate of GSTR-IIIB.

j. The firm must have up to date IT return.

k. The firm must have valid Labour license.

l. The conditional bids shall not be considered and will be out rightly rejected in very first instance.

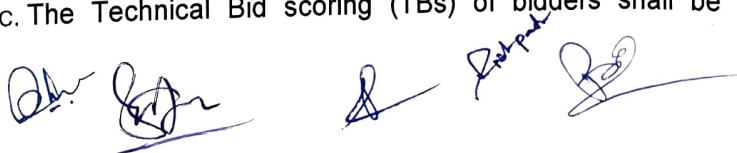
m. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the financial bid form. In such cases, the tender shall be summarily rejected. However, the cutting, if any, in the technical bid application must be initiated by the person authorized to sign the tender

2. Evaluation Criteria:

a. The bidder is required to submit 02 (two) copies of bids for Technical Offer (each of which will be treated as original) and one copy of financial offer, duly sealed in separate envelopes. Failure to do so will render them ineligible.

b. The technical bid will be evaluated on the basis of bid documents submitted by the bidders and presentation before the committee considering all aspects of eligibility criteria and experience.

c. The Technical Bid scoring (TBs) of bidders shall be as per the mark scoring



methodology of QCBS method. The committee members/ technical team shall assess the technical presentation and assign marks.

- d. The bidder is required to achieve a minimum score of 70 marks (Bench Mark Score).
- e. The bidder securing less than the Bench Mark score will be rejected outright. Only those bidders that have achieved at least the Bench Mark Score in Technical Bid & quote; Technical evaluation will qualify for opening of their Financial Bids.
- f. **Technical component will carry 70% weightage and financial component 30% weightage.**

Sl. No.	Technical Parameters	Maximum Marks
1.	Annual Turnover – Rs75.00 lakhs- 10 marks More than Rs75.00 lakhs- additional -5 marks	10 marks Additional -5 marks Total- 15 marks
2.	Experience of the agency in the area of providing required services- 5yrs,-- 10 marks More than 5 yrs—additional 5 marks	10 marks Additional— 5 marks Total- 15 marks
3.	Experience of providing services to government - 5yrs- 15 marks More than 5 yrs, additional 5 marks	15 marks Additional – 5 marks Total- 20 marks
5.	No of trained experienced people with the firm-100-- 15 marks More than 1000- additional 5 marks	15marks Additional— 5 marks Total- 20 marks
6.	Technical presentation (15 min.)	30
Total technical score		100

- g. The bids will be opened by a Tender opening committee and eligible shortlisted

agencies will be called for interaction with the Evaluation committee when they will be required to make presentation on their capability/qualification/strategy.

- h. The minimum qualifying marks in the Technical Evaluation is **70%** i.e, **70 marks** out of the total score for technical component.
- i. Agencies qualified after Technical evaluation as per clause 6(e) shall be notified for financial bid.

Accordingly, the Technical bids were opened in presence of the authorized representative of the registered service providing agencies on dated 06.03.2023 at 11.30 AM in the Auditorium of Home Economics Training Centre(HETC), Bhubaneswar. The Technical evaluations of these bids were made and only 8 bidders qualified for the financial bid except bid of Care Services & Allied Services and Neta Security Services . Hence, the bids of Neta Security Services and Care Services & Allied Services could not be considered and rejected. A Technical evaluation statement is placed at Annexure-2.

After through discussion the committee recommended to invite the following eligible bidders for opening of financial Bid the financial Bids of the eligible bidders will be opened **10.03.2023 at 3.30 PM.**

1. M/S. Bimala Enterprises.
2. M/S. Bharat Security Services.
3. L & K Services.
4. Bhumishree Consultancy & Marketing Pvt. Ltd.
5. M/S. Jagannath Placement & Security Services Pvt. Ltd.
6. M/S. OM Sarala Security Services.
7. Executive Security Services Pvt. Ltd.
8. Group No.-5 Security Services.

The meeting ended with a vote of thanks.

This issues with kind orders of Commissioner cum Secretary

Additional Secretary to Govt.(Training)

Government of Odisha
Department of Women and Child Development

WCD-ICDS-G-MISC-0049-2022 No 4764 /WCD, dated 10-03-2023

Copy forwarded to Sri Sanjit Pattanaik, Sr.Programmer for information and necessary action. He is requested to upload the Proceedings of the Tender Committee meeting held on 4.03.2023 on the departmental website.

Under Secretary to Government