

GOVERNMENT OF ODISHA

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT

TENDER CALL NOTICE

No. WCD-OE-MV-0002-2019-19485

/WCD, Date: 25-11-2022

Sealed quotation/tenders having valid GST Registration Certificate are invited in the prescribed format (given in Annexure-III) from interested reputed Travel Agency/Tour operators or private individuals for providing 01 (one) no. of Ciaz / Honda City (Petrol) vehicle including driver on monthly hire basis, which shall confirm to the Terms and Conditions given in Annexure-II for official use in the Department of Women and Child Development.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Under Control Certificate, proof of up to date tax clearance etc. which are mandatory for applying of vehicle.

2. The Driver of the vehicle must have a valid Commercial Driving License for driving light transport passenger vehicles and should be sufficiently experienced in driving transport passenger vehicle.

3. The Driver should be well behaved , gentle and obedient in nature.

4. No Bid Security Money is required as per FD Letter No. 8484/F dated 05.04.2022 and as "BID SECURITY DECLARATION to be submitted in writing that "If I withdraw or modify my bid during period of validity etc. I will be suspended for the time specified in the tender document"..

5. The monthly rate of hire charge shall be quoted separately in the general bid information (excluding fuel & Lubricants).

6. The vehicle must achieve a fuel efficiency of minimum 12 KMs per litre with maximum hiring charges of Rs.30,000/- per month.

7. The details of the make and year of manufacture of the vehicle, registration No., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).

8. The quotation completed in all respect should reach the Under Secretary, OE on or before 30.11.2022 by 1.00 P.M and shall be opened on the same day at 5.00 PM in the presence of the bidders or their authorized representatives before the Departmental Purchase Committee.



9. The application form of quotation/tender containing General Bid Information & terms and Conditions for Hiring of vehicle will be available in the Office Establishment Section, Deptt. of W&CD on payment of Rs.100/- or can be downloaded from the Department Website www.wcd.odisha.gov.in and <https://odisha.gov.in> from 25.11.2022 to 30.11.2022. In case the application form is downloaded from the website, the applicant should furnish a Demand draft for an amount Rs.100/- (Rupees One hundred) only towards the cost of application along with the Applications.

10. The Authority reserve the right to cancel any /all quotations /tenders without assigning any reason thereof.



Under Secretary to Govt.

Memo No. 19486 /WCD, Date: 25-11-2022

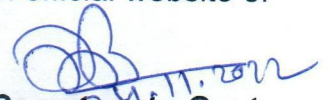
Copy along with enclosure forwarded to All Department of Government for information and necessary action. It is requested that the Tender Call Notice may kindly be displayed in the Notice Board of concerned Department for wide publicity.



Under Secretary to Govt.

Memo No. 19487 /WCD, Date: 25-11-2022

Copy along with copy of the enclosure forwarded to the Head, State Portal Group, IT Centre, Secretariat, Bhubaneswar. It is requested to float the notice in official website of Govt. of Odisha.



Under Secretary to Govt.

Memo No. 19488 /WCD, Date: 25-11-2022

Copy along with copy of the enclosure forwarded to the Joint Secretary, IT, Department of W&CD for information and necessary action. It is requested to take immediate steps to webhost the notice in the official website of this Department.



Under Secretary to Govt.

Memo No. 19489 /WCD, Date: 25-11-2022

Copy forwarded to Accounts Section for information and necessary action. They are requested to receive Rs.100/- from the person who wants to take above Form with proper money receipt towards the cost of the Application Form. The money received towards the cost of Application Form may be deposited in Government Treasury through Treasury Challan in the proper Head of Account after 30.11.2022. A copy of the Treasury Challan may be submitted to OE Section for record.



Under Secretary to Govt.

Memo No. 19490 /WCD, Date: 25-11-2022

Copy forwarded to Chief Receptionist/ Addl. D.C.P, Secretariat Security for information and necessary action.

The Chief Receptionist is requested to issue of Lokseva Bhawan Entry Pass to the intending Bidders to enable them to submit their bid to the Department on or before 30.11.2022 and to facilitate the bidders/ representatives of bidder on 30.11.2022 to participate in the bidding process.

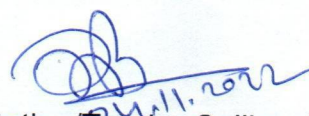


Under Secretary to Govt.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whats over. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of Petrol/ Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidders.
3. It shall be the responsible of the bidder to provide good driver and salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The Driver of the vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of the hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol /Diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicles and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contracts, Government shall forfeit the entire amount of security deposit.



Signature of Quotation/Tender Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of the vehicle:-
2. Type of the vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & complete address of the owner of the vehicle:-
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance Validity:-
10. Name/Address of the Driver:-
11. D.L No. & Validity of the D.L of the Driver:-
12. Proposed hire charge of the vehicle per month excluding fuel cost:-
13. Rate of fuel consumption /mileage per liter:-
14. Contact no. of the service provider:-

Mobile.....Telephone.....

15. Name and Address of the service provider:-
16. Has the service provider provided vehicles to any Govt. Departments/offices (Yes/No:-
17. If, Yes please mention the name of the Department/Office and No. of vehicles provided:-

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the Quotationer/Tenderer