

Top Priority

GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

\*\*\*

No 4643 /F,  
FIN-WM-BT-0001-2021

Dated the 25<sup>th</sup> February, 2022

From

**Vishal Kumar Dev, IAS**  
**Principal Secretary to Government**

To

Additional Chief Secretaries/  
Principal Secretaries/  
Commissioner-cum-Secretaries/Secretaries/  
Special Secretaries to Government/  
**All Heads of Department.**

Sub: **Revised deadlines for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the remaining part of the current financial year.**

Ref: **Finance Department Circular No.2796/F, dt.07.02.2022.**

**Madam/Sir,**

I am directed to say that Finance Department have earlier intimated all Departments of Government / all Heads of Department to avoid rush of expenditure towards the fag end of the financial year and stick to the deadlines fixed for financial sanction, issue of allotment, re-appropriation and surrender of funds, submission of bills in the Treasuries and submission of proposal to Finance Department for release of funds in letter No.2796/F, dated 07.02.2022.

3. In the meantime, references for relaxation of deadlines for sanction/release and re-appropriation of funds, issue of allotment etc. beyond the date fixed are being received by Finance Department from different quarters. Hence, **in view the difficulties faced by different Departments, it has been decided to further extend the deadline for issue of sanction orders for release of funds, issue of allotment, re-appropriation of funds, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of unutilized fund in the**

remaining part of the current financial year and the revised deadline is mentioned below:

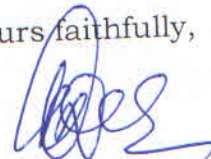
Sl. No.	Items	Previous Deadline with Ref. to F.D. Letter No. 2796/F dt.07.02.2022	Revised Deadline
1.	Issue of Sanction Orders for release of funds.	25.02.2022	03.03.2022
2.	Re-appropriation of funds	25.02.2022	
3.	Issue of allotment	25.02.2022	
4.	Online transmission of Allotment data to Treasury Portal (IFMS)	25.02.2022	04.03.2022
5.	Surrender of un-utilized funds	28.02.2022	

4. However, the last date for issue of sanction order for incurring expenditure on these items is the last date for submission of the related bills in the Treasury / Sub-Treasury concerned.

5. SR-242 of O.T.C. Vol-I mandates that money should not be drawn from the Treasury unless it is required for immediate disbursement. In case funds are to be transferred to implementing agencies, **it is to be ensured that funds are drawn and transferred only for actual expenditure and not for parking in Bank Account.** In this regard detail instructions issued vide Finance Department letter No.23583/F, dated 10.07.2019 must be scrupulously followed.

I would, therefore, request you kindly to take timely steps for sanction, re-appropriation, allotment, online transmission of Allotment data to Treasury Portal (IFMS) and surrender of funds by the revised deadline stipulated above in the interest of fiscal discipline and effective financial management. **It should be noted that there will not be further relaxation in the deadlines indicated above under any circumstances whatsoever.**

Yours faithfully,



Principal Secretary to Government

Memo No. 4644 /F, dated 25.02.2022

Copy forwarded to the Private Secretaries to Chief Minister / Minister, Finance for kind information of Hon'ble Chief Minister / Minister, Finance.

Mem 25/02/22

Deputy Secretary to Government

Memo No. 4645 /F, dated 25.02.2022

Copy forwarded to the Private Secretaries to Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department/for kind information of Chief Secretary/D.C.-cum-Additional Chief Secretary/Principal Secretary, Finance Department.

Mem 25/02/22

Deputy Secretary to Government

Memo No. 4646 /F, dated 25.02.2022

Copy forwarded to the Registrar, Orissa High Court/Special Secretary, Odisha Public Service Commission/Secretary, Odisha State Election Commission/Secretary, Staff Selection Commission/ Secretary, Subordinate Staff Selection Commission, Registrar, Odisha Administrative Tribunal /Secretary, State Human Rights Commission/ Secretary, Odisha Electricity Regulatory Commission/Principal Resident Commissioner, Odisha, New Delhi for favour of information & necessary action.

Mem 25/02/22

Deputy Secretary to Government

Memo No. 4647 /F, dated 25.02.2022

Copy forwarded to all Public Sector Undertakings/Cooperative Institutions for information & necessary action.

Mem 25/02/22

Deputy Secretary to Government

Memo No. 4648 /F, dated 25.02.2022

Copy forwarded to all Collectors/all Controlling Officers for information and necessary action.

*Mem* 25/02/22

**Deputy Secretary to Government**

Memo No. 4649 /F, dated 25.02.2022

Copy forwarded to the Director of Treasuries & Inspection, Odisha, Bhubaneswar / all Treasury Officers / Sub-Treasury Officers for information and necessary action.

*Mem* 25/02/22

**Deputy Secretary to Government**

Memo No. 4650 /F, dated 25.02.2022

Copy forwarded to all Officers / all Branches of Finance Department for information & necessary action.

*Mem* 25/02/22

**Deputy Secretary to Government**