

GOVERNMENT OF ODISHA
SCHOOL AND MASS EDUCATION DEPARTMENT

No. 22973/SME, dated 29-11-2021

SME-OE-OE1-0019-2016

OFFICE ORDER

In supersession of this Department Office Order No.19590/SME, dated 11.10.2021, the following distribution of works among the Officers of School and Mass Education Department is hereby made with immediate effect until further order.

Sec.	Works dealt with (in brief)	Under Secretary	Deputy Secretary	Joint Secy./ Addl. Secy./ F.A.-cum- Addl. Secy.	Special Secretary	Principal Secretary
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Administrative Sections						
IV	Field Establishment	M. Das			A. K. Kar	Principal Secy.
XVI	RTI Matter	Balaram Singh			R. Kerketta (1 st Appellate Authority)	Principal Secy.
III	Office Establishment	N. C. Kumra		Dharam Hansdah		Principal Secy.
	Chief Vigilance Officer	N. C. Kumra			A. K. Kar	
VI	Miscellaneous / Assembly Matters / GRF Coordination / ORTPS	Balaram Singh		S.K. Nayak		Principal Secy.
	5T/ Mo Sarkar / E-Abhiyog / C.M. grievance / Public grievance / E-Governance / IMU / MIS	Balaram Singh		P. K. Mishra		
Academic Sections						
I	Elementary-I (Upper Primary Schools)	Chaturbhuj Guru	L. K. Acharya	Dharam Hansdah		Principal Secy.
II	Elementary-II (Primary Schools), Urdu Education, Scholarships, RTE & MDM	B.M. Pattnaik	L. K. Acharya		Remish Kerketta	Principal Secy.
XII	TE & SCERT(SIET,HTI, NTS, NMMS & SIOS)	M. Das		S. Nanda		Principal Secy.
VIII (B)	Govt. & Taken Over High Schools including ULB High Schools & Contract Teachers	M.K. Behera	B. Guru	S.K. Nayak		Principal Secy.
IX	Non Govt. High Schools / Sanskrit Tols and BSE, Odisha	M.K. Behera		Sasmita Pattanayak		Principal Secy.
XVII	+2 Higher Secondary Education (Policy & HPC)	N.Tripathy		S. Nanda		Principal Secy.
XVIII	+2 Higher Secondary Education (Vocational Education) & CHSE	N.Tripathy		S. Nanda		Principal Secy.
Programme Sections						
XIII	SSA, AE, SRC, Mass Education, NFE, EGS, AIE & DPEP, TLM, & Innovation in Education	N. C. Kumra		P. K. Mishra		Principal Secy.
VII	TBP & M, Special Education Sainik Schools & ELTI	Nirmal Ku. Mishra	B. Guru	P. K. Mishra		Principal Secy.
	Dak Distribution	Nirmal Ku. Mishra				

VIII (A)	RMSA, ICT, Model Schools, Girl's Hostel, National / State Awards, Incentive to Girls / IEDSS / Up-gradation of ME to High School etc./ Centre of Excellence, Mo School	Nirmal Ku. Mishra		P. K. Mishra		Principal Secy.
	OAVS & OMBADC	Nirmal Ku. Mishra		S.K. Nayak		Principal Secy.
Finance Sections						
XI	DDO	S.S Singh		Sasmita. Pattanayak		Principal Secy.
	Accounts & Cash	N.C.Barik				
V	Plan, Finance & Audit (CAG)	S. K. Mohanty		Ratikanta Mahapatra		Principal Secy.
X	Pension	S. K. Mohanty		Ratikanta Mahapatra		Principal Secy.
XV	Audit			Ratikanta Mahapatra		Principal Secy.
Legal Sections						
XIV	Legal (Elementary)	J. K. Mishra		S.K.Nayak		Principal Secy.
	Legal (Secondary)	J. K. Mishra		Nibedita Mishra		Principal Secy.
	Legal (Higher Secondary)	J. K. Mishra		S. Nanda		Principal Secy.
	ILMS	J. K. Mishra		Nibedita Mishra		Principal Secy.

The files in respect of Section- VIII (B) and IX, concerned Under Secretary/ Deputy Secretary/ Additional Secretary will routed through the **Consultant, Sri Khagendra Kumar Padhi**.

In the absence of Special Secy./ Addl. Secy./ F.A.-cum-Addl. Secy./ Jt. Secy./ Dy. Secy., concerned A.F.A-cum-Under Secretary, Under Secretary can put up files directly to the Principal Secretary, keeping the urgency in view.

By order of Principal Secretary

Under Secretary to Government

Memo No. 22974 /SME, Dtd. 29.11.2021

Copy forwarded to the P.S. to Hon'ble Minister, S&ME, Odisha/ P.S. to Principal Secretary / P.S. to Special Secretaries/ P.S. to Additional Secretaries / P.S. to F.A.-cum-Addl. Secretary / all Officers / all Sections & Cells for information and necessary action.

The Computer Cell is requested to update the website accordingly.

Under Secretary to Government

Memo No. 22975 /SME, Dtd. 29.11.2021

Copy forwarded to the all Directors under the administrative control of School and Mass Education Department/ S.P.D., OSEPA, Bhubaneswar / S.P.D., OAVS, Bhubaneswar / Secretary, Board of Secondary Education, Odisha, Cuttack / S&ME Cell, Cuttack & Bhubaneswar for information and necessary action.

Under Secretary to Government

Memo No. 22976 /SME Dtd. 29.11.2021

Copy forwarded to the Project Manager, TCS, OSWAS Help Desk / State Project Head, IT Centre, Odisha Lokseva Bhaban for information and necessary action.

Under Secretary to Government