

No. A-12011/01/2010-INSPIRE  
MINISTRY OF SCIENCE AND TECHNOLOGY  
DEPARTMENT OF SCIENCE AND TECHNOLOGY  
NEW DELHI.

Dated: 23rd September 2010

To

The Education Secretaries (School Education) of all the States / UTs  
(Incharge of INSPIRE Award Scheme) (in name covers)

The State Nodal Officers of all the States / UTs  
(Incharge of INSPIRE Award Scheme) (in name covers)

**Subject: INSPIRE Award Scheme – Release of funds for organisation of State / District level exhibitions – Request for furnishing details of the Bank Account in the prescribed format.**

Sir,

I am directed to refer to para 8 (c) of the General Guidelines / clarifications on the INSPIRE Award Scheme (copy available on DST's website : [www.dst.gov.in](http://www.dst.gov.in)). As per these guidelines, the State Nodal Officer / other authorized officer / agency of the State Government, dealing with the INSPIRE Scheme would be required to open a Bank Account specifically for the purpose of receiving funds from DST for District and State level exhibitions and intimate the details of the Bank account so opened viz. name of the Bank, Branch address, type of account, Bank account number, IFSC Code of the Bank / Branch, MICR Code of the Bank / Branch, etc. These particulars will help in immediate transfer of funds from the Bank account of DST to the bank account of State Nodal Officer (INSPIRE) through various Electronic Funds Transfer modes.

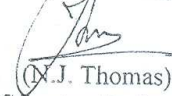
2. With a view to ensure that funds from DST are credited to the correct account of the authorized functionary of the State Government, and that such funds are duly accounted for and properly utilized, it is essential to have duly authenticated details of this account signed by competent authority of the State Government.

3. Accordingly, I am enclosing herewith a copy of the format for furnishing such details to DST. You are requested to send these details in respect of your State, in the enclosed format, duly signed, in original, by the State Nodal officer and State Education Secretary Incharge of the INSPIRE Award Scheme at the earliest to enable us to transfer requisite funds to your State for organization of District / State level Exhibitions.

4. You may also put in place similar arrangements for opening of accounts by the District Nodal Officers with proper checks to ensure that amount released by the State Nodal Officers to the District Nodal Officers goes to the right accounts and is duly accounted for and properly utilised.

Kindly take necessary action at the earliest.

Yours faithfully,



(N.J. Thomas)  
Deputy Secretary to the Govt. of India

INSPIRE AWARD SCHEME

ANNEXURE

Details of the Bank Account of the State Nodal Officer (or other authorised officer / agency of the State Government) for the purpose of receipt of funds through ECS Mode from Government of India, Department of Science & Technology, New Delhi for District / State level Exhibitions

Name of the State :-

DST's Reference No. Letter No.A-12011/01/2010-INSPIRE dated 23.9.2010

State Government's Reference No. :-

Dated:

1.	Nature of account (SB/current etc.)	
2.	Account No.	
3.	Name & Designation of the account holder (as it appears in the bank account) (i.e. Title of the bank account)	
4.	Whether operated by one officer or more (If operated by two or more persons, give details of all the persons authorised to operate this account under point 9 below )	
5.	Name of the BANK	
6.	Name and complete address of the BRANCH (with PIN code and branch code etc.)	
7.	IFSC Code of the bank / branch	
8.	MICR code of the bank / branch	
9.	Name, designation and contact details of the officer(s) authorised to operate the above said account, including his / their mobile numbers and official email address.	
10.	Contact telephone numbers (office) and official email of the Branch Manager of the bank	
11.	Any other information relating to bank account	

**Important Notes :**

- a) The account opened for this purpose should be the official account of the State Nodal Officer (or other authorised officer/ agency of the State Government) and not the personal account of any officer.
- b) The details in this format are required to be given on the official stationery of the State Govt. / State Nodal Officer and are to be signed by the State Nodal Officer and countersigned by the State Education Secretary I/C of the INSPIRE Award Scheme.
- c) Original signed copy has to be sent in the name cover of Sh. Rajiv Malik, Under Secretary, Department of Science and Technology, Ministry of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016 – by Registered Post / Speed Post and copy to be sent over Fax No.011-26515637. from the official Fax numbers of State Nodal Officer / State Education Secretary. Money will be released to this account through ECS only on receipt of original signed copy (These checks are essential to ensure that amount get credited to the right amount.

**CERTIFICATE**

Certified that above said account has been opened for the purpose of receiving funds from Department of Science and Technology through ECS mode under the INSPIRE Award Scheme for conduct of State / District level exhibitions and that the particulars given above have been duly verified and are correct.

Dated Signature of the State Nodal Officer I/C  
of INSPIRE Award Scheme

Dated Signature of the State Education Secretary (School  
Education) I/C of INSPIRE Award Scheme

Name:  
Designation:  
Address:  
Contact Details  
Tel. (Office):  
Mobile :  
Fax:  
Email (Official):

Name:  
Designation :  
Address:  
Contact Details  
Tel. (Office):  
Mobile :  
Fax :  
Email (Official):