

GOVERNMENT OF ODISHA  
DEPARTMENT OF SCHOOL AND MASS EDUCATION.

No. Estt.-C - 14/2013- 22829 /SME dt. 28-9-13

TENDER CALL NOTICE

Sealed tenders in plain paper/ letter pad are invited from the intending Registered Firms/ Suppliers located at Bhubaneswar having valid TIN/SRIN with Clearance Certificate in Form No.VAT-612 and Income Tax Clearance Certificate for supply of Office Articles/ Stationeries/Computer consumables for official use in School and Mass Education Department, Bhubaneswar and School and Mass Education Cell at Cuttack and School and Mass Education Cell,(OAT & SET) Bhubaneswar for the year 2013-14.

The details of list of these articles can be obtained from Department Web-site [www.orissa.gov.in/schooleducation](http://www.orissa.gov.in/schooleducation) .

The Tenderers shall have to furnish their offer in the prescribed format, as given below.

Bidders can apply for package A,B or separately for package A&B.

Bidders should have a turn over of Rs. 10,00,000/- (Ten lakh)only during last year. Bidders should submit experience certificate indicating orders received from Govt. Departments in last three years. No other terms and conditions will be accepted after finalization of tender.

The Tenderers should deposit earnest money (EMD) of Rs.5000/- (Rupees five thousand ) only in shape of A/C Payee Bank Draft / Pay Order payable to the Under Secretary to Govt (DDO), School and Mass Education Department which will be refunded to the Tenderers whose tenders are not accepted.

The tenderers should reach with tender or send their tender so as to received by the undersigned by 25<sup>th</sup> October, 2013 up to 1.00 AM at the latest and tenders shall be opened on the same day at 4.00 PM in the presence of Tenderers or their authorized Representatives.

Bidders will be empanelled based on rate quoted as well as quality offered.

The price so quoted in the tender should be inclusive of all taxes.

The tenders received incomplete or after the scheduled date and time shall be summarily rejected. The accepted tender will be valid for one year or upto 31.04.2013 unless a decision to the contrary is taken by the Department.

The authority reserves the right to reject all or any tender / tenders without assigning any reason there of.

All legal disputes if any is within the jurisdiction of Bhubaneswar only.

**FORMAT FOR OFFER**

Name of the firm (with full particulars):

Sl. No	Item	Make/Model	Specification if any.	Unit pack	Unit Price (In Rs.)	Tax if any.	Total	Remarks
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*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22830 /dt. 28-9-13

Copy forwarded to Information & P.R. Department with a request to take necessary steps for early publication of the Tender Call Notice in a wide circulated Oriya Daily for two consecutive days before 12<sup>th</sup> October, 2013.

A copy of the publication along with bills in triplicate may please be sent to this Department for needful.

*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22831 /dt. 28-9-13

Copy forwarded to all Departments with a request to display the notice in their Notice Board for wide publicity.

*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22832 /dt. 28-9-13

Copy forwarded to Notice Board of School & Mass Education Department / 5(five) spare copies to OE Section.

*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22833 /dt. 28-9-13

Copy forwarded to

1. Bhanjaprava super Bazar, Unit-III, Bhubaneswar.
2. Alaka Consumer Store, Western Market Building, Unit-II, Bhubaneswar.
3. Bhubaneswar Co-operative Super Bazar, Saheed Nagar, Bhubaneswar.
4. Government Employees Co-operative, Eastern Market Building, Unit-II, Bhubaneswar.

*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22834 /dt. 28-9-13

Copy forwarded to Chief Receptionist Secretariat/Additional D.C.P, Secretariat Security for information.

*[Signature]*  
27/9/13  
Under Secretary to Government

Memo No. 22835 /dt. 28-9-13

Copy forwarded to the Head, State Portal Group, IT Center, Odisha Secretariat, Bhubaneswar for bringing out the Tender Call Notice in the Website for wide circulation / Copy to Computer Cell, S&ME Department for information and necessary action.

*[Signature]*  
27/9/13  
Under Secretary to Government

**PACKAGE-A**

1	All out with liquid/only liquid
2	Arch File (Big Size)
3	Alpin
4	Battery (Eveready) all sizes
5	Bucket (Plastic)
6	Budkin
7	Broom
8	Chair Cushion (Kurl-on)
9	Cup and Saucer (Bone-China) (Bharat)
10	Cup-6 Pcs.
11	Cello Tape (Small, Medium, Big)
12	Car Freshner
13	Correction Fluid (Kores)
14	Correction Fluid Pen (Kores)
15	Calculator (10 and 12 Digit) (Cheek 100 steps & Correct) (ORPAT/CASIO/Bistec/Citizen)
16	Carbon Paper (Kores)
17	Candle (Big Size)
18	Carpet
19	Copier Paper, (Xerox) (J.K.-A4)
20	Copier Paper, (Xerox) (J.K.-A3)
21	Cotton Thread
22	Copier Paper, (Xerox) (J.K.-Legal Size)
23	Clip Board files
24	Dot Pen (Plain/both side) Link
25	Dustbin (Plastic)
26	Duster Cloth
27	Dak Bag
28	Dak Pad (ordinary/superior)
29	Date Stamp
30	Dinner Plate (Bone China, Laopla)
31	Door Mat
32	Desk Calender Stand
33	D.O. letter Pad (A4 size and 1/2 of A4 size)
34	Engagement Stand (A4 size/ Small)
35	Eraser (Plain/non-dust)
36	Eraser (Round size)
37	Erazex (White fluid)
38	Envelop (11" - 5")
39	Envelop (9" - 4")
40	Envelop ( 6" - 4")
41	Engagement Pad
42	Erase Tape
43	Feviquick

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44	Fax Catride (Canon)
45	Flower Vessel (Metal, Big & Medium)
46	Fevistick
47	Fly Leaf
48	Fillter Candel
49	File Board
50	Glass Covor
51	Glass Tumbler (Ordinary/yera)
52	Glass Pad (6mm/4mm) (sq. ft.)
53	Gum Bottle (small, Big) Kores
54	Highlighter Pen
55	Hand Bag
56	Ink (Kores)
57	Jug (Water)
58	Jems Clip
59	Jems Clip (Plastic Coated)
60	Jute Thread
61	Kerocine (per Ltr.)
62	Knife (Paper cutter)
63	Key purse
64	Lock and Key (Godraj/Mobaj/Different model)
65	Letter Pad
66	Liquid soap (Dettol/Lux)
67	Mug (Plastic)
68	Match Box
69	Measuring Tape
70	Marker's Sketch Pen (Kores/Faber castell)
71	Marker pen permanent (Kores/fabercastell)
72	Needle
73	Napkins
74	Napthalene (per kg.)
75	Note Book (Oridinary/Special)
76	Note Sheet
77	Odonil
78	Pen (Add Gel)
79	Plain Stamp (Rubber & Plastic)
80	Paper Roll (Kores)
81	Paperweight
82	Parker Pen
83	Pen stand with pen (4 pen holder) Big/small
84	Pen stand with pen (2 pen holder) Big/small
85	Plastic folder (Plain /closed)
86	Plastic Rope
87	Pin cushion
88	Pencil sharpener (Natraj)

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89	Pencil (HB/Natraj)
90	Paper clip
91	Pen stand Holder pen
92	Punching machine (single/double) Kangaro
93	Page marker (Paper stick)
94	Pencil Battery
95	Room Freshner (Lovin/Musk)
96	Rubber Mat
97	Refil Plain (Big & small) Linc (Both blue & black)
98	Rolling Register (no.36, 30, 20, 16, 14, 10, 8 (Oxford/Sweta)
99	Refil (Add Gel)
100	Refil (Jotter/Link/Today)
101	Roneopaper (JK)
102	Stamp Pad (Kores/Fabucstle)
103	Stamp Pad Ink (Kores)
104	Stappler (Big) Kangaro/HP-45
105	Stappler (Medium) Kangaro-HS-45p.
106	Stappler (small) Kangaro-No.10
107	Stappler Pin (Big) Kangaro
108	Stappler Pin (Medium) Kangaro
109	Stappler Pin (Small) Kangaro
110	Soap (Lux International)
111	Soap case (Cello)
112	Salu Cloth (with sample)
113	Screen cloth (per mtr) with sample
114	Screen Bar with Socket
115	Spoon
116	Sketch Pen (Luxor)
117	Sussor (Big/small)
118	Sealing wax
119	Scale (12 inches) Plastic/ steel
120	Screen spring
121	Sucket (Telephone)
122	Short hand note book
123	Sugar pot (Cello)
124	Tag (per 50 nos.)
125	Thermo Flask (Milton 1 ltr.)
126	Torch (2 cell/ 3 cell - Eveready)
127	Torch Battery (Big size)
128	Telephone lock
129	Telephone mat
130	Telephone Receiver(BPL/Bee Tel)
131	Telephone Receiver(1+1) Bee-Tel
132	Towel (Big size for car)
133	Towel (Big size for chair)

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134	Towel (Small size for bath room)
135	Tea Tray (Plastic Cello)
136	Thread
137	Thread Roll
138	Bulb CFL
139	Thermo Flask refill (Milton)
140	Table top
141	Table Cloth (Per mtr.) (with Sample)
142	Umbrella (Big-K. C. Paul)
143	Vim powder (per Kg.)
144	Writing Pad
145	Wall Clock (Ajanta/Samaja)
146	Water Filter (Bajaj/Milton)
147	White Board
148	White Board Marker Pen (Kores)
149	White Board Duster
150	Surei
151	Calling Bell (Plain and Remote) (Cona)
152	CFL Light (28 watt, 18 watt, 12 watt, 8 watt.)
153	Capacitor (For Fan)
154	Electric Bulb (Philips/Bajaj(100 watt.)
155	Electric wire (Flexible) ISI Mark per meter
156	Emergency Light (Philips/BPL)
157	Extenson cord (Cona-5 Mtrs. & 10 Mtrs.)
158	Pedestal Fan
159	Switch (Calling Bell/Plain)
160	Table Lamp (BPL/ Bajaj/ Philips)
161	Tube light (40 watt and 20 watt) Philips, Crompton/Cona
162	Tube light choke (40 watt and 20 watt) Crompton/ Philips/
163	Tube light Strater (Philips/Bajaj/Crompton/Cona)
164	Tube light fittings (Philips/Bajaj)

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**PACKAGE-B**

1	Computer Printer Catridge ( H.P 1020 Laserjet)
2	Computer Printer Catridge ( H.P 1022 N Laserjet)
3	Computer Printer Catridge ( H.P 1100 Laserjet)
4	Computer Printer Catridge ( H.P 1008 Laserjet)
5	Computer Printer Catridge ( H.P 1007 Laserjet)
6	EPSON Ink jet printer Catridge
7	Computer Printer Catridge Q5945A
8	Computer Printer Catridge (Laserjet)5A
9	Computer Printer Catridge ( H.P M4345-MFP Laserjet)
10	Computer Printer Catridge ( LQ-1150 II)
11	Computer Ribon (Dot Matrix)
12	Anti Virus-2 User, 3 User, 5 User, 10 User
13	Computer Cover
14	Computer Speaker
15	C.D. (RW)
16	C.D. (R )
17	C.D. Container
18	Computer Key Board
19	Computer Optical Mouse
20	RAM 512 MB, 1GB, 2GB, DDR1, DDR2
21	Computer Mouse Pad
22	Computer Paper - 15x12x2-80GSM
23	Computer Paper - 10x12x2-80GSM
24	Computer Paper - 10x12x1-80GSM
25	Computer Paper - 15x12x2-60GSM
26	Computer Paper - 15x12x2-70GSM
27	UPS (1KVA/ 5 KVA)
28	UPS Battery
29	Pen Drive(4GB, 8GB, 10GB )

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