

## **Chapter . 9 (Manual . 8)**

### **Procedure followed in Decision Making Process**

9.1 What is the procedure followed to take a decision for various matters ? ( A reference to Secretariat Manual and Rule of Business Manual, and other rules/ regulations etc can be made) : **All Official business are dealt in different sections as per Record Manual.**

9.2 What are the documented procedures / laid down procedures/ Defined Criteria /Rules to arrive at a particular decision for important matters ? What are different levels through which a decision process moves ? : **All the official records are dealt in as per provision of different Acts/ Rules and Guidelines.**

9.3 What are the arrangements to communicate the decision to the public ? : **Information will be given as per RTI Act & Rules,2005.**

9.4 Who are the officers at various levels whose opinions are sought for the process of decision making? : **State Project Director, Collector, District Project Coordinator, D.I.s, C.I.,**

9.5 Who is the final authority that wets the decision ? : **Collector, Balangir**