

**GOVERNMENT OF ODISHA  
SCHOOL AND MASS EDUCATION DEPARTMENT**

No. 2464 /SME, Dt. 1-2-18  
SME-OE-OE1-0019-2016

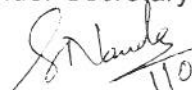
**OFFICE ORDER**

In supersession of this Department O.O. No. 24431/SME, Dated 11.12.2017, the following distribution of works among the Officers of School & Mass Education Department is made with immediate effect.

Sec.	Works dealt with (in brief)	Under Secy./ A.F.A-cum- U. Secy.	Deputy Secy.	Joint Secy.	Addl. Secy.	Spl. Secy./F.A- cum-Spl. Secy	Principal Secy.
(1)	(2)	(3)	(4)	(5)	(6)		(7)
I	Elementary-I (Upper Primary School)	R.K.Das				B.N Pradhan	Principal Secy.
II	Elementary- II (Primary School) & Urdu Education, Scholarships & RTE, MDM	R.K.Das				B.N Pradhan	Principal Secy.
IV	Field Establishment , RAS etc.	P.K. Satapathy				B.N Pradhan	Principal Secy.
XIII	SSA, AE & SRC/ Mass Education, NFE, EGS & AIE, DPEP	R. K. Das		R. Kerketta			Principal Secy.
	Chief Vigilance Officer,					B.N Pradhan	Principal Secy.
XI	Accounts & DDO	S.S. Singh					Principal Secy.
XIV	Law Section, Legal Cell & Codes			Nibedita Mishra			Principal Secy.
XVI	R.T.I. Matters	Ramakanta Das		R. Kerketta (1 <sup>st</sup> Appellate Authority)			Principal Secy.
V	Plan, Finance & Audit (CAG)					R.K. Pattnaik	Principal Secy.
X	Pension					R.K. Pattnaik	Principal Secy.
XV	Audit					R.K. Pattnaik	Principal Secy.
III	Office Establishment	P.K. Satapathy		Subhashree Nanda			Principal Secy.
VI	Miscellaneous/ Public/ C.M. Grievance, Assembly Matters, GRC/GRF Coordination etc.	S.S. Singh	A .K.Rath				Principal Secy.
VII	Special Education, Distribution of DAK, T.B P& M, ELTI etc.	S.S. Singh	A.K. Rath				Principal Secy.
XII	TE & SCERT (SIET, HTI, NTS & NMMS	H.K. Naik			Gangadhar Sahoo		Principal Secy.
VIII (A)	RMSA, IEDSS, ICT, Model Schools, Girls Hostel, National / State Awards Incentive to Girls, Up gradation of ME to High School etc.	Chakradhar Behera			Indramani Tripathy		Principal Secy.

VIII (B)	Govt. & Taken Over High Schools including ULB High Schools & Contract Teachers	Chakradhara Behera			Indramani Tripathy	Principal Secy.
IX	Non-Govt. High Schools, Sanskrit Edn. And Taking Over of High Schools, BSE, Odisha	Chakradhara Behera			Indramani Tripathy	Principal Secy.
XVII	+2 Higher Secondary Education	P. K. Satapathy		Subhashree Nanda		Principal Secy.
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In the absence of Spl.Secy/Addl.Secy/Jt.Secy./Dy.Secy., concerned Under Secretary can put up file directly to Principal Secretary keeping the urgency in view.

  
1102/18  
Joint Secretary to Govt.

Memo No. 2465 /SME, Date. 1-2-18


Copy forwarded to P.S. to Hon'ble Minister, S & ME /P.S. to Principal Secretary / P.S. to Special Secretary/ P.S. to F.A.-cum-Special Secretary /P.S. to Addl. Secretary/ All Officers/ All Sections & Cells including Issue Branch, Dairy & e-Governance Cell for information and necessary action.

The e-Governance Cell is requested to update the website accordingly.

  
1102/18  
Joint Secretary to Govt.

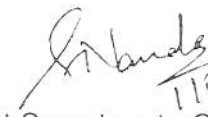
Memo No. 2466 /SME, Date. 1-2-18

Copy forwarded to all Directors working under the administrative control of S&ME Department / S.P.D, OPEPA, Bhubaneswar/S.P.D, OMSM(RMSA)/ S.P.D, OAVS, Bhubaneswar/ Secretary, Board of Secondary Education, Odisha, Cuttack / S&ME Cell, Cuttack & Bhubaneswar for information and necessary action.

  
1102/18  
Joint Secretary to Govt.

Memo No. 2467 /SME, Date. 1-2-18

Copy forwarded to the Project Manager, TCS, OSWAS Help Desk/ State Project Head, IT Center, Odisha Secretariat for information and necessary action.

  
1102/18  
Joint Secretary to Govt.