

Chapter -14 (Manual -13) Particulars of Recipients of Concessions, permits or authorization granted by it

14.1. Please provide the information as per the following format:

- Name of Programme
- Type (Concession/ Permits/ Authorization)
- Objective
- Targets set (For the last year)
- Eligibility
- Criteria for the eligibility
- Pre-requisites
- Procedure to avail the benefits
- Time limit for the concession/ Permits/ Authorizations
- Application Fee (where applicable)
- Application format (where applicable)
- List of attachments (certificates/ documents)]
- Format of Attachments
- List of beneficiaries in the format given below

Serial Number/ Code	Beneficiary Name	Validity Period	Parent/ Guardi ans	Address			
				District	City	Town/Vill age	House No.

Also provide the following information for Concession

- Detail of the benefit given
- Distribution of benefits

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