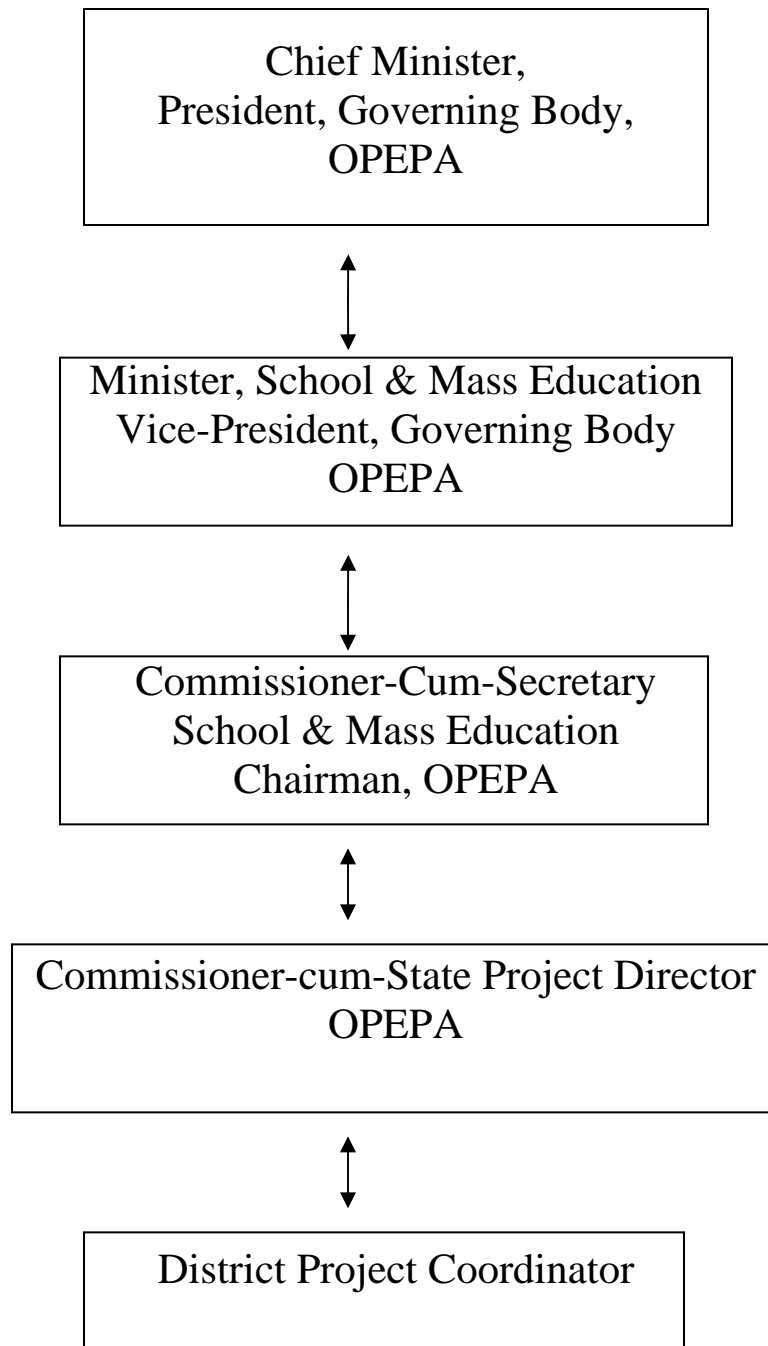


## Chapter – 2 ( Manual – 1 )

### **Particulars of organization, functions and duties**

- |       |  |   |  |
|-------|--|---|--|
| 2.1.  | Objective / Purpose of public authority  | : | To Monitor and Supervision of Primary education.   |
| 2.2.  | Mission/Vision Statement of public authority   | : | Orissa Primary Education Programme Authority, Bhubaneswar.   |
| 2.3.  | Brief History of the public authority and Context of its formation   | : | Collector is the chairperson of DPEP/SSA and Dist. Project Coordinator is the head of the office.  |
| 2.4.  | Duties of the public authority   | : | To monitor and supervision of DPEP/SSA activities.   |
| 2.5.  | Main Activities/Functions of the public Authority  | : | As per the guidelines of OPEPA   |
| 2.6.  | List of services being provided by the public Authority with a brief write-up on them  | : | As per the job chart prescribed by the Govt.   |
| 2.7.  | Organisational structure diagram at various Levels namely, State, Directorate, region, Dist., Block etc. ( Whichever is applicable)                                    | : | Enclosed in a separate Proforma.   |
| 2.8.  | Expectation of the public authority from the Public for enhancing its effectiveness and Efficiency   | : | .....  |
| 2.9.  | Arrangements and methods made for seeking Public participation / contribution  | : | .....  |
| 2.10. | Mechanism available for monitoring the service Delivery and public lgrievnce resolution  | : | .....  |
| 2.11. | Addresses of the main office and other offices : At different levels. ( Please categories the Addresses district wise for facilitating the Understanding by the user ) | : | <b>( State Office )</b><br>Orissa Primary Education Authority ( OPEPA)<br>Sikhya Soudha, Unit-V, BBSR. Orissa<br><b><u>District Office</u></b><br>DPO, SSA, Sikhya Sadan, Koraput-764020 |
| 2.12. | Morning Hours of the office<br>Closing Hours of the Office   | : | 10.00 A.M.<br>5.00 P.M.  |

## ORGANISATIONAL STRUCTURE OF OPEPA – STATE LEVEL



## DISTRICT LEVEL STRUCTURE

