

FINAL PENSION FORMS OF -2016

1. O.C.S.(Pen) Form - C
2. O.C.S.(Pen) Form - D
3. O.C.S.(Pen) Form - E
4. O.C.S.(Pen) Form - F
5. O.C.S.(Pen) Form - G
6. O.C.S.(Pen) Form -
7. O.C.S.(Pen) Form -
8. O.C.S.(Pen) Form -
9. L.P.C
10. Declaration under Article 911,351(1), 920 of CSR.
11. Specimen signature.
12. Left hand Thumb and Fingers impression.
13. Descriptive Roll
14. Passport size photograph.
15. Original Service Book Govt.servant.
16. N.D.C
17. C.P.F cotribution
18. Leave statement
19. Undertaking
20. History of Service
21. Form-5A.
22. Loane/ Non-Loanee Certificate as per Finance Department letter
No-49300/F,dtd.12.12.1997.
23. Spl.H.B.A (HUDCO) clearance certificate.
24. AR/IR clearance certificate.

O.C.S (PENSION) Form-C

(See Rule-53 of OCS (Pension) Rules, 1992)

(See Rule-8 of OCS (Commutation of Pension) Rules-1992)

NOMINATION FOR PAYMENT OF ARREARS OF COMMUTATION VALUE / DEATH-CUM-RETIREMENT GRATUITY AND LIFE TIME ARREARS OF PENSION.

In the event of my death, I, ----- hereby nominate the person/persons mentioned below, who is/are members of my family/not a part of my family and confer on him/her/them the right to receive the arrears arising out of commutation value of pension and gratuity sanctioned but remaining unpaid, and also, life time arrears of pension or other arrears payable to me, the payment of which have been authorised by the State Government but remain unpaid and confer on him/her/them the right to receive the arrears to the extent specified below against each.

Original nominee(s)				Alternate nominee(s)	
Names and address of nominee/nominees.	Relation-ship with the Govt. Servant.	Date of Birth of the Nominee (dd/mm/yyyy)	Percentage of share of arrears.	Name, address, relationship and date of birth of the person or persons, if any, to whom the right conferred as the nominee, shall pass in the event of the nominee predeceasing the Govt. Servant or the nominee dying after the death of the Govt. servant but before receiving payment of share of arrears.	Percentage of share of arrears.
1	2	3	4	5	6

Note- *1. Any Retiring Government Servant desirous of assigning different nominees for different type of claims may fill in separate forms of nomination and submit it to pension sanctioning authority/Head of Office.*

Contd. ...

2. All columns should be filled in so as to cover the whole amount of the arrears with reference to the percentage.

3. This nomination supersedes previous nomination if any furnished by me.

4. The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he has signed.

5. Strike out which is not applicable.

Dated this.....day of month, 20.....at.....

Two witnesses to signature:

- 1.
- 2.

Signature of the Government Servant.

Signature of the Head of Office
accepting the nomination

O.C.S (PENSION) Form-D

[See Rule 56 (15)]

(Information on Details of Family)

1. Name of the Government Servant:-
2. Designation:-
3. Date of Birth as per Service Book:-
4. Date of Appointment :-
5. Details of the members of my family*as on _____
(dd/mm/yyyy)

Sl.No.	Name of the members of family*	Date of Birth(dd/mm/yyyy)	Relationship with the Government Servant	Remarks if any
1.				
2.				
3.				
4.				
5.				

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of office any addition or alterations in the family.

Signature of the Government Servant

Place :-

Date:-

* Family for this purpose means family as defined in clause (b) of sub-rule (17) of Rule 56 of the Odisha Civil Services (Pension) Rules, 1992.

** Wife and Husband shall include respectively Judicially separated wife and husband.

O.C.S.(PENSION) FORM-E

PART-I

**(Reference Rule- 58(2) of OCS (Pension) Rules, 1992
(Application by the Retiring Government Servant for sanction of
and rule 5,6,11,12,13,13,14 and 15 of OCS (CP) Rules, 1992
Pension, Gratuity and Commuted Value of Pension)**

1.	Name of the Government Servant (In Block Letters)	
2.	Father/Spouse Name	Father :- Husband/Wife :-
3.	Date of birth (by Christian Era) (In words as recorded in the Service Book)	
4.	Date of Joining in Government Service	
5.	Date of Retirement	
6.	Post last served and the name of the Office	
7.	Type of Pension applicable (Super-annuation / Invalid Pension/Compensation Pension/Pension on Voluntary Retirement/Pension on Compulsory Retirement)	
8.	Previous Pension / Family Pension received, if any, from other source / Military / Civil. Please indicate the details PPO / FPPO No.- Amount of Pension & date from which received.	
9.	Permanent Address:-	
10.	Address for Correspondence (where the Pensioner intends to reside after retirement) Phone no. Mobile no. E mail id	
11.	(A) Retiring Government Servants choice of the Banks where the pensionary benefits are to be credited.	Name of the Bank Branch..... A/c no..... IFSC Code..... MICR Code.....

Contd....

	(B) Bank Account Details (when Operated Single / Jointly with the spouse by the Pensioner).	Name of the Bank Branch..... A/c no..... IFSC Code..... MICR Code..... BSR Code.....
12.	Permanent Account Number (PAN) if any (for Income Tax Purpose)	
13.	Percentage (%) of Pension sought to be commuted. (Maximum 40% of Pension)	
14.	Details of the family (Family for this purpose means family as defined in clause (b)(i)(iii) of sub-rule (17) of Rule 56 of the Orissa Civil Services (Pension) Rules, 1992.) Spouse/Son/Sons including adopted sons/Un-married Daughter/Daughters including adopted Daughters/Parents/Parents-in-laws in case of Women Government Employee). NOTE:-Wife and husband shall include respectively judicially separated wife and husband. Any other Information-	Spouse- DoB <u>Son/Sons /</u> <u>Daughter/Daughters</u> <u>DoB Marital Status</u> 1. 2. 3. <u>Parent /Parents in Law(in case of women</u> <u>Government Servants)DoB/Age</u>
15.	Whether Nomination furnished in Form-3. (Attach Form-3).	Nomination form is to be attached.
16.	Whether application for final withdrawal of GPF has been filed; (i) if yes give the date (ii) if no give the reasons.	(i) (ii)
17.	Personal Identification proof to be attached duly attested by Head of Office/Authorised Officer.	(a) Photograph (Single or Joint) to be enclosed. (b) Descriptive Rolls. (c) Specimen Signature/Thumb Impression.
18.	Information on Drawal of Long Term Advances during the Service Period (Give details with TV No.) (A) House Building Advance (B) Special House Building Advance (C) Motor Car Advance (D) Motor Cycle Advance.	
19.	Name of Treasury / Special Treasury/ Sub Treasury where the pensioner intends to draw his/her first pension.	

Signature of the Retiring / Retired Government Servant
Designation before Retirement.