Government of Orissa
Department of School & Mass Education
No. VII SME-D-7/08-8972/SME.,Dt.5.5.08

From,
Sri K.L. Das, O.A.S(S),
Joint Secretary to Government.
To
All Collectors(By name).

Sub: CSS of IEDC-Financial assistance to NGOs for the year 2008-09.

Sir,

I am directed to enclose herewith a copy of D.O. No.14-4/08-HE dt.08.04.2008 of Sri S.C.Khuntia, Joint Secretary(SE)Govt. of India, Ministry of HRD Department and guidelines for sponsoring the proposals for financial assistance to NGOs under Centrally Sponsored Scheme of IEDC for the year 2008-09. You are requested to furnish the proposal from your district to implement the aforesaid scheme in the prescribed proforma mentioned in the guidelines on or before 30.06.2008 so as to enable this Department to prepare a consolidated report to be sent to Govt. of India. All the proposals may be enquired into and scrutinized before sending them to the Government. The Enquiring Officer should examine the following points meticulously in order to avoid furnishing of proposals that are not genuine.

1. The School where disabled children were staying(name of the school may kindly be mentioned).
2. Name of the disabled children assisted under the scheme( list of children may kindly be enclosed.)
3. The list of disabled children may kindly be cross checked in the school if they are staying there.
4. In case of fresh proposal the strength of disabled children should be within 50.
5. Verification of Educational qualification of the teachers recruited under IEDC along with their certificate may be done to know if the trained teachers have received their certificates from RCI (Rehabilitation Council of India).
6. The Expenditure of the fund already released to the NGOs for the year 2006-07 and 2007-08 may be verified.
7. The facilities provided in the resource room for education of disabled children may be verified.
8. Whether the school buildings are barrier free or not should be verified.
9. Whether the schools where the disabled children are studying are recognized by the concerned authority may be verified.
10. Performance and reputation of the NGOs may be verified.
11. Name and designation of enquiring Officer with date of enquiry may be furnished.

Yours faithfully,

Sd/-
Joint Secretary to Government.

Memo No.8973/SME.,Dt.5.5.08
Copy forwarded to Director, T.E & SCERT, Onssa for information and necessary action with a request to furnish his proposal regarding the Government component under the Scheme on or before the deadline.

Sd/-
Joint Secretary to Government.

Memo No.9554/SME.,Dt. 16/5/08
Copy forwarded to Computer Cell, S & M.E.Cell for information and necessary action.

Joint Secretary to Government.
D.O. No.14-5/07-IE

Dated: 16th April, 2007

Dear

The Centrally Sponsored Scheme of Integrated Education of the Disabled Children (IEDC) envisages the integration of disabled children with mild to moderate disabilities in normal schools. The Govt. of India was broadly following three patterns in implementing the scheme. States like Gujarat and Karnataka are directly receiving funds from Government of India and in turn implementing the scheme with the help of NGOs. The State Governments of Gujarat and Karnataka receive the proposals from the NGOs in their States, consolidate these proposals into a single proposal as part of the State Proposal / Project and include the DIET component of their respective States and send the proposals to the Govt. of India for consideration. These States (Gujarat and Karnataka) receive consolidated grants from Govt. of India and they in turn disburse the grant to the NGOs and DIETs for implementing the scheme. The State Government of Kerala is directly implementing the scheme with the help of resource teachers who are employed on contract basis with the Govt. Other States were implementing the scheme directly or through NGOs whose proposals were forwarded to Govt. of India by the respective State Education Depts. The NGOs were being directly funded by the Govt. of India.

1.2. In this background, your kind attention is invited to para 4 of the IEDC Scheme guideline which reads as follows:

"The scheme shall be implemented through the State Govt. / UT Administrations/ Autonomous Organisations of stature having experience in the field of education and / or rehabilitation of the disabled. Because this scheme has to be implemented in schools, the Education Department would be the implementing agency. The State Governments may take the assistance of voluntary organizations also for this purpose as may be feasible."

It has been specifically stated in the guidelines that because this scheme has to be implemented in schools, the Education Department (of the State) would be the implementing agency. However, State Governments may take assistance of voluntary organizations also wherever required. Our own experience is that the State Governments are better informed of the reputation and ability of NGOs to deliver.
1.3. Taking all factors into consideration, it was decided with the approval of the competent authority that for the year 2006-07 and onwards, proposals of the NGOs will not be considered for direct funding by the Government of India. The choice for implementing the scheme has to be exercised by the State Governments. The Government of India would deal only with State Governments so far as the scheme of IEDC is concerned from the year 2006-07 onwards.

1.4. In this connection, attention is invited to Joint Secretary (SE)'s d.o. letters No.13-43/05-IE dt.26.5.05 and No.14-1/06-IE dated 19.5.06.

2.1. There are separate formats for submitting proposals relating to the State component and the NGO component. These are at Annex 1 & 2 respectively. Details of all the proposals (both State component & NGO component) are further required to be consolidated by the State Govt. in the format given at Annex 3. The following supporting documents are also required to be enclosed along with the consolidated proposal: consideration by the Government of India for the year 2007-08: 

- Progress Report for 2006-07,

- A Consolidated Statement (as in Annex 4) giving details of actual expenditure incurred both in respect of the State and NGO components;

- A certificate to the effect that the organization is not receiving / or applied for a grant for the same purpose from any other Government (Central or State) source;

- Budget details with provision made in the State budget for implementation of the IEDC scheme for the year 2007-08;

- Details regarding unspent balances lying with the State Govt. including those under other schemes of this Deptt. pertaining to Secondary Education.

The proposals should be clearly recommended by the State Government/ UT Admin. with a specific statement that the scheme is being implemented as per the prescribed guidelines.

2.2. The scheme allows appointment of special teachers in the ratio of 1:8. Since the scheme does not provide special teachers for OH children, these children will not be counted for arriving at the number of special teachers eligible for receipt of grant. Similarly attendants/ ayahs are permissible only in respect of severely orthopaedically handicapped children. The State Governments must verify and specifically confirm that the teachers are qualified as per para 12 of the scheme.
As per Para 12 of the IEDC scheme guidelines, special teachers must have the following qualifications:

a) **Primary:**

Academic qualifications as prevalent in the States and Union Territories with one year course, preferably multi-category, in teaching any type of disabled children depending upon the category of children enrolled in the IEDC Units. Such teachers can be oriented subsequently in the education of other categories of disability.

b) **Secondary:**

Graduates with B.Ed (Special Education) or any other equivalent professional training in special education.

In case qualified special teachers are not available, teachers with short training course may be appointed with the condition that they will complete the full course within three years of appointment. Salary component will be considered only for those special teachers who have the requisite qualifications as specified in this para. Teachers possessing only bridge course conducted by RCI will be considered in case thei. appointment is prior to 1993.

3.1. The funds availability for the year 2007-08 is to the tune of Rs. 120 crores. This is double the outlay of the previous year. It is presumed that the State Governments have made every effort to identify the disabled children who could be educated in integrated settings. With this increased outlay it should be our endeavour to expand the coverage to the maximum number possible.

3.2. As per Scheme guidelines the proposals for 2007-08 should have reached us in December 2006. This has not happened and you are therefore requested to submit the consolidated proposals complete in all respects in prescribed aforementioned formats along with all supporting documents to the Deptt. latest by 15th May, 07 so that the 1st installment of grants can be released by June, 07. The consolidated proposal may also be furnished on floppy/CD to obviate the occurrence of typing errors (especially in respect of proposals involving a large number of NGOs) and also in the interest of speedy processing of proposals.

4.1. We have faced the following difficulties in processing your proposals during the last financial year (2006-07):

- All State Governments did not furnish the consolidated proposals in the prescribed format;
Several rounds of correspondence were entered into for receiving the proposals in the manner required. Protracted correspondence with the State Governments resulted in delay in examination and late submission of proposals to Finance. Some proposals could not also be approved on this account;

- Non-submission of budget head details with provision thereunder in the State budget for implementation of the IEDC scheme;

- Position regarding unspent balances including those under other schemes of this Deptt. relating to Secondary Education.

- Piecemeal submission of proposals, especially those relating to NGOs by some State Governments.

- Some proposals were received even in the last month of the financial year leaving very little time for scrutiny and receipt of clarifications/additional information and final processing;

- Some State Governments simply forwarded the proposals of NGOs without proper scrutiny or recommendation;

- Non-submission of supporting documents mentioned above;

4.2. In view of the above, I shall be thankful if you could kindly ensure the submission of consolidated proposals for the year 2007-08, complete in all respects, to this Deptt. latest by 15 May 2007. The references from the State Govt./UT Admins. should invariably give the name, designation, telephone / fax Nos, and e-mail address of the nodal officer(s) in the State/UT Education Deptt. who could be contacted for clarifications.

With regards,

Yours sincerely,

(Hulas Singh)

As per list attached

To All State/UT Education Ministries
Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children

Part I: Administrative Staff
(a) Posts created;
(b) Dates since when incumbents working against these posts;
(c) Scales of pay of the posts;
(d) Qualification of the incumbers;
(f) Estimated expenditure.

Part II: Existing Programmes
(a) No. of schools covered;
(b) No. of children covered disability-wise and estimated expenditure on stipends to various categories of children:
   (i) Visually impaired;
   (ii) Hearing and speech impaired;
   (iii) Orthopensively handicapped;
   (iv) Mentally handicapped;
(c) No. of special teachers and estimated expenditure thereon;
(d) No. of helpers and expenditure thereon;
(e) No. of children living in hostels and expenditure thereon;

Part III: New Programmes
(a) No. of schools proposed to be covered;
(b) No. of children proposed to be covered is ability-wise and estimated expenditure on stipends to various categories of children;
(c) No. of special teachers proposed to be appointed and estimated expenditure thereon;
(d) No. of helpers proposed to be appointed and estimated expenditure thereon;

(c) No. of children proposed to join hostel and estimated expenditure thereon;

Part IV: Other items of Expenditure

(a) Training of teachers/others with full details;

(b) Resource room;

(c) Assessment of children;

(d) Preparation of instructional materials;

(e) Removal of architectural barriers;

(f) Other items.
ANNEXURE - 2

Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children from Voluntary Organisations

Part I : General Information
(a) Name of the agency
(b) Its objects and activities (give brief history)
(c) Whether registered under Indian Societies Registration Act 1860 (Act XXI of 1860), public trust or non-profit making company? Give number and attach copy of the relevant document.
(d) Whether the organisation has any experience in education of the handicapped. If so, a brief mention may be made indicating the type, size and location of the programme organised.
(e) Whether the office of the organisation is located in its own in a rented building?

Part II : Existing Programmes
(a) No. of schools covered;
(b) No. of children covered disability-wise and estimated expenditure on stipends to various categories of children:
   (i) Visually impaired
   (ii) Hearing and speech impaired
   (iii) Orthopaedically handicapped
   (iv) Mentally handicapped
(c) No. of special teachers and estimated expenditure thereon
(d) No. of helpers and expenditure thereon
(e) No. of children living in hostels and expenditure thereon
Part III: New Programmes
(a) No. of schools proposed to be covered:
(b) No. of children proposed to be covered disability-wise and estimated expenditure on stipends to various categories of children:
(c) No. of special teachers proposed to be appointed and estimated expenditure thereon:
(d) Number of helpers proposed to be appointed and estimated expenditure thereon:
(e) Number of children proposed to join hostel and estimated expenditure thereon.

Part IV: Other Items of Expenditure
(a) Training of teachers/other with full details
(b) Resource room
(c) Assessment of children
(d) Preparation of instructional materials
(e) Removal of architectural barriers
(f) Other items

Part V: Recommendation of the State Government
The application has been examined and it is certified that the organisation is eligible for assistance and has the capability of taking up the programme applied for.

Signature

Designation and Office Stamp

(The officer signing this should not be below the rank of Under Secretary.)
Scheme of Integrated Education for the Disabled Children

Government of India
Ministry of Human Resource Development
Department of Education
New Delhi
Scheme of Integrated Education for the Disabled Children 1992

1. Introduction
The country has witnessed a phenomenal expansion of educational opportunities in the post-Independence period. The disabled children, however, have not benefitted substantially from this growth in educational facilities. The Government of India, therefore, has brought the education of this group of children for special attention to achieve the goal of education for all. The objective is to integrate the handicapped with the general community at all levels as equal partners, to prepare them for normal growth and to enable them to face life with courage and confidence.

2. Aims and Objectives
The centrally sponsored scheme of Integrated Education for Disabled Children (IEDC) purports to provide educational opportunities for the disabled children in common schools, to facilitate their retention in the school system. The disabled children who are placed in special schools should also be integrated in common schools once they acquire the communication and daily living skills at the functional level.

3. Type of Scheme
This is a centrally sponsored scheme under which the Central Government will assist the States/Union Territories in its implementation on the basis of the criteria laid down. Assistance for all the items covered in the scheme will be on 100 per cent basis but assistance for the programme would be
4. Implementing Agencies
The scheme shall be implemented through the State Governments/UT Administrations/Autonomous Organisations of Stature having experience in the field of education and/or rehabilitation of the estisabled. Because this scheme has to be implemented in schools, the Education Department would be the implementing agency. The State Governments may take the assistance of voluntary organisations also for this purpose as may be feasible.

5. Scope
5.1 It is proposed to provide educational facilities under this scheme for children with disabilities who can be integrated in general schools. While rehabilitation assistance will be made available to all children with disabilities, student benefits (para 10) will be extended on the recommendation by the Assessment Team.

5.2 The scope of the scheme includes pre-school training for the disabled children and counselling for the parents. This would be an activity preparatory to the child coming into the regular school system. It would include, among other things, special training for the hearing handicapped children, mobility and orientation training for the visually handicapped, daily living and communication skills training required by children with other disabilities, parent counselling and training in home management of these children.

5.3 The education of the disabled children under this scheme will continue up to the senior secondary school level and includes vocational courses equivalent to the senior secondary stage.

5.4 A disabled child in receipt of any scholarship/assistance under some other scheme relating to disability from State/ Central Government will not be eligible for any of the benefits under this scheme unless he/she is willing to forego the other sources of assistance.

6. Procedure for Implementation
6.1 The implementing agency should set up an administrative cell under an officer not below the rank of Deputy Director to implement, monitor and evaluate the programme. These officials will be chosen for their special qualifications in this field, or if they are not so qualified, will be trained in a course conducted by the National Council of Educational Research and Training (NCERT) or some other designated organisation. This cell will identify the areas and institutions for implementing the scheme.

6.2 It is preferable that in order to properly plan, and supervise the implementation of the scheme a number of developmental blocks should be selected for operation of the scheme, rather than scattering the schools under this scheme all over the State. Within the area of a selected block all the desired inputs should be provided to the schools covered.

6.3 To identify disabled children in the blocks/districts where the scheme is yet to be implemented, the first task should
8. Assessment of the Disabled Children

8.1 The Coordinator of the programme will be responsible for arranging for the assessment of the children and monitoring their progress on ongoing basis. A three-member assessment team comprising a doctor, psychologist and a special educator will be formed. The State/UT assessment team would function under the Administrative Cell. Specialists will be drawn upon in consultation with the State Health Department. Wherever district rehabilitation centres have been established, its resources for assessment may be used. The non-government organisations (NGOs) with infrastructural facilities may also be used for assessment purposes.

8.2 The average cost of an assessment should not exceed Rs. 150 per disabled child. It will be necessary to examine a large number of children to select those considered suitable for placement in an integrated programme. Members of the assessment team would be given TA and DA as per State Government/UT Administration rules.

8.3 The assessment report should be comprehensive enough for educational programming; a profile of what a particular child can or cannot do during testing situations should be adequately reported. The reports specifically indicate whether the child can be put directly into school or should receive preparation in special school/special preparatory class in the Early Childhood Education Centre specially equipped for this purpose. Functional assessment can be carried out by the teacher if formal assessment is to take a long time so that the educational programme can be started.
for these children.

9. Linkages
Integrated education of disabled children requires inputs from different Departments like Education, Health, Labour, Welfare etc. For effective linkages between these Departments and NGOs, working in this area, coordination committees will be formed at State, regional, district and block levels.

10. Facilities for Disabled Children
(i) A disabled child may be given the following kinds of facilities at the rates prevalent in the State/UT concerned.

   The facilities should, as far as possible, be given in kind. In case similar incentives are not being offered by the State Government/UT Administration under any other scheme, the following rates could be adopted.
   (a) Actual expenses on books and stationery up to Rs. 400 per annum.
   (b) Actual expenses on uniform up to Rs. 200 per annum.
   (c) Transport allowance up to Rs. 50 per month. If a disabled child admitted under the scheme resides in the school hostel within the school premises, no transportation charges would be admissible.
   (d) Reader allowance of Rs. 50 per month in case of blind children after Class V.
   (e) Escor allowance for severely handicapped with lower extremity disability at the rate of Rs. 75 per month.
   (f) Actual cost of equipment subject to a maximum

of Rs. 2000 per student for a period of five years.

(ii) In the case of severely orthopaedically handicapped children, it may be necessary to allow one attendant for 10 children in a school. The attendant may be given the standard scale of pay prescribed for Class IV employees in the State/UT concerned.

(iii) Disabled children residing in school hostels within the same institution where they are studying may also be paid boarding and lodging charges as admissible under the State Government rules/schemes. Where there is no State scheme of scholarships to hostellers, the disabled children whose parental income does not exceed Rs. 5,000 per month may be paid actual boarding and lodging, charges subject to a maximum of Rs. 200 per month. However, disabled children should generally not be placed in hostels unless the required educational facilities are not available in the nearby schools.

(iv) Severely orthopaedically handicapped children residing in school hostels may need the assistance of a helper or an ayah. A special pay of Rs. 50 per month is admissible to any employee of the hostel willing to extend such help to children in addition to his/her duties.

11. Special teacher Support
Except for children with locomotor disabilities, special education teachers may be appointed in schools where the
scheme is in operation to provide specific attention to the disabled children.

12. Appointment of Special Teachers

12.1. The teacher-pupil ration for special education teachers envisaged under this scheme is 1:8. This ratio will be the same for normal classes as well as for preparatory pre-school classes. The same teachers will provide counselling to the parents. In accordance with this ratio the requisite number of special teachers may be appointed in schools (or for a cluster of schools) for children requiring special teacher support.

12.2. Qualifications

Special teachers so appointed should possess the following qualifications:

(a) Primary: Academic qualifications as prevalent in the States and Union Territories with one year course, preferably multicareer, in special education or with specialisation in teaching any type of disabled children depending upon the category of children enrolled in the IEDC Units. Such teachers can be oriented subsequently in the education of other categories of disability.

(b) Secondary: Graduates with B.Ed. (Special Education) or any other equivalent professional training in special education.

Prescribed qualifications should be adhered to. In case qualified special teachers are not available, teachers with short training course may be appointed with the condition that they will complete the full course within three years of appointment. Special allowance for these teachers will be admissible only after completion of the full course. Teachers will single disability professional course will be encouraged to take courses in other disabilities to improve viability in rural areas.

Since teachers with experience in Non-Format Education (NFE) and Adult Education (AE) are likely to have a better understanding of local environment and need, they could also be identified for training under the scheme and appointed as special teachers.

12.3 Scale of Pay: The same scales of pay as available to the teachers of the corresponding category in that State/UT will be given to special teachers. Considering the special type of duties, these teachers will be given a special pay of Rs. 150 per month in urban areas and Rs. 200 per month in rural areas. The State Education Department may recruit such teachers for this purpose following the normal recruitment procedures.

13. Training of Special Teachers

The facilities for the training of special teachers are readily available in the Regional Colleges of Education (RCEs). Regional Training Centres being run by the National Institute for the Handicapped, Special Education Departments in the universities and selected Colleges for Education. The training facilities are being further expanded. The State Government may prepare an estimate of the requirements of teachers under each category of disability and send it to the Regional Colleges of Education/District Institutions of Education and Train-
where such handicapped children are enrolled.

17. Instructional Materials
At present sufficient facilities for production of instructional material for children with different disabilities do not exist in the country. Availability of requisite teaching/learning material for the disabled is vital for successful implementation of the scheme. The requirement of such materials is bound to increase with the increased coverage of disabled children. Financial assistance under this scheme will be available for purchase/production of instructional materials for the disabled and also for purchase of equipment required therefor. Wherever necessary the available material may be translated and produced in regional languages.

Visually and bearing impaired children should be allowed to take only one language as already recommended. Provision for alternative modes of examination for blind and other children with physical disabilities coming in the way of writing should be considered and provided by the Boards of Examination.

18. Regulations for Relaxation of Rules
State Governments/UT Administrations/other implementing agencies should also frame regulations for relaxation of rules relating to admissions, minimum or maximum age limit for admissions, promotions, examination procedures, etc. for improving access of the disabled children to education. Provisions for admission of disabled children older that the normal eligibility (up to 8-9 years instead of 6 years) is essential in the transition phase at least till the target of universal primary education (UPE) is achieved.

19. Pre-School and ECCE Facilities
Preparation of disabled children for education being essential, preference should be given to the blocks where the schemes of integrated Child Development (ICD) and Early Childhood Centres of Education (ECCE) exist while selecting blocks for implementation of the scheme. Support for services for disabled children will be available for instructional materials and training of teachers.

20. Procedure for Grants to State Governments/UT Administrations
The State Governments/UT Administrations should formulate their programmes, make assessment of their financial requirements and submit detailed proposals for the next financial year to the Ministry of Human Resource Development (Department of Education Government of India) by the end of December every year. The proposals should contain full information on various items given in the format in Annex. III. The proposals should be accompanied by utilisation certificates for grants released in the previous year and implementation report in respect of the previous year indicating, interalia, detailed information regarding areas covered, the number of disabled children covered school-wise, teachers' training programmes conducted etc. (Proforma I and II).

The proposal should specify clearly whether for the purpose of various allowances to the disabled children the State Government rates have been taken or in their absence the rates given in this scheme have been adopted. The proposals will be
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The proposal should specify clearly whether for the purpose of various allowances to the disabled children the State Government rates have been taken or in their absence the rates given in this scheme have been adopted. The proposals will be
examined in the Ministry and 50 per cent of the approved grant for the year will be released as the first instalment. The remaining 50 per cent of the grant will be sanctioned as soon as the State/UT Administration reports utilisation of at least 75 per cent of the grant sanctioned earlier. The request for the release of the second instalment should be accompanied by an implementation report and a detailed statement of expenditure.

21. Procedure for Grant to Voluntary Organisations

The voluntary organisations desirous of implementing the scheme should send their applications in the format in Annex IV through the concerned State Government/UT Administration (with a copy endorsed directly to the Ministry). The State Government should give its views within a period of three months regarding the organisations' eligibility, suitability, relevance of the proposal and the Capacity of the agency to implement it. Comments should be sent by the State Government even if the proposal is not recommended giving reasons therefor.

In order to be eligible for financial assistance under this scheme voluntary organisations, public trusts and non-profit making companies should

(i) have proper constitution of articles of association;
(ii) have a properly constituted managing body with its powers and duties clearly defined in the constitution;
(iii) be in a position to secure the involvement, on voluntary basis, of knowledgeable persons for furtherance of their programmes;
(iv) not discriminate against any person or group of person on ground of sex, religion, caste or creed;
(v) not be run for the profit of any individual or a body of individuals;

(vi) not directly function for the furtherance of the interests of any political party; and
(vii) not in any manner incite communal disharmony.

Only those eligible agencies which have been in existence for three years would be considered for assistance under this scheme. This requirement may be waived in respect of agencies with specially qualified workers or which can otherwise justify a special consideration.

In any agency is already receiving or expecting to receive grant from some other official source for a project for which application is made under this scheme, assistance under this scheme will be made after taking into consideration the grant received, or likely to be received from such other official source. It should also be ensured that an agency already in receipt of a grant from any other official source, Central or a State, should not transfer any part of that liability to a grant to be sanctioned under this scheme.

The proposals of the voluntary organisations with the recommendation of the State Government/UT Administration should be sent to the Ministry of Human Resource Development (Department of Education), Government of India by the end of December every year for the following financial year. The proposals will be examined in the Ministry and 50 per cent of the approved grant for a year will be released as the first instalment and the remaining 50 per cent after the agency reports utilisation of at least 75 per cent of the grant sanctioned earlier. The request for release of the second instalment should be accompanied by a progress report (in Proforma I and II) and statement of expenditure. The grant will be remitted to the agency directly by Demand Draft/Cheque drawn in its
favour by the Ministry of Human Resource Development, Department of Education.

22. Conditions of Grant to Voluntary Organisations

(i) The Grant-receiving agency will be required to execute a bond on a prescribed form (Annex V). The bond should be supplied by two sureties if the agency is not a legal entity.

(ii) An agency in receipt of financial assistance shall be open to inspection by an officer of the Union Ministry of Human Resource Development or the State Education Department.

(iii) The accounts of the project shall be maintained properly and separately and submitted as and when required. They should be open to check by an officer deputed by the Government of India or the State Government. They shall also be open to a test-check by the Comptroller and Auditor General of India at his discretion.

(iv) The audited accounts together with the utilisation certificate in the prescribed form duly countersigned by the Chartered Accountant are required to be furnished within six months in respect of a preceding year or after expiry of the duration for which grant is approved.

(v) The agency shall maintain a record of all assets acquired wholly or partially out of government grant and maintain a register of such assets in the prescribed forms. Such assets shall not be disposed of, encumbered or utilised for the purposes other than those for which the grant was given, without prior sanction of the Government of India. Should the agency cease to exist at any time, such properties shall revert to the Government of India.

(vi) When the State Government/Government of India have reasons to believe that the sanctioned money is not being utilised for the approved purpose the payment of grant may be stopped and the earlier grant recovered.

(vii) The institution must exercise reasonable economy in the working of the approved project.

(viii) The grantee agency shall furnish to the Ministry of Human Resource Development reports as may be prescribed.

(ix) The decisions of the Secretary to the Government of India in the Ministry of Human Resource Development, Department of Education on the question whether there has been breach of violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the grantee.

23. Evaluation and Monitoring

23.1 State Governments/UT Administrations may identify institutions/agencies to take up concurrent evaluations of
the programme in selected areas/schools. The cost of such evaluation studies would be reimbursable to the State Government under the scheme. The Central Government may also undertake a summative evaluation of implementation of the scheme through the NCERT (or other institutions) at the end of the Plan period.

23.2 Quarterly progress reports may also be furnished to the Ministry of Human Resource Development (Department of Education) with a copy to the NCERT in Proformas I-II.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category</th>
<th>Type of Impairment</th>
<th>dB level and/or</th>
<th>Speech discrimination</th>
<th>Percentage of impairment</th>
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<td>Mild hearing impairment</td>
<td>2 to 40 dB in better ear</td>
<td>80 to 100% in better ear</td>
<td>Less than 40%</td>
<td></td>
</tr>
<tr>
<td>2. II</td>
<td>Moderate hearing impairment</td>
<td>41 to 55 dB in better ear</td>
<td>50 to 80% in better ear</td>
<td>40% to 50%</td>
<td></td>
</tr>
<tr>
<td>3. III</td>
<td>Severe hearing impairment</td>
<td>56 to 70 dB in better ear</td>
<td>40 to 50% in better ear</td>
<td>50% to 75%</td>
<td></td>
</tr>
<tr>
<td>4. IV</td>
<td>(a) Total deafness</td>
<td>No hearing</td>
<td>No discrimination</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(b) Near total deafness</td>
<td>91 dB and above in better ear</td>
<td>-ds-</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(c) Profound hearing impairment</td>
<td>71 to 90 dB in better ear</td>
<td>Less than 40% in better ear</td>
<td>75% to 100%</td>
<td></td>
</tr>
</tbody>
</table>

(Pure and average of hearing in 500, 1000 and 2000 Hz by air conduction should be taken as the basis for consideration as per test recommendations)

Further, it should be noted that

(a) When there is only an island of hearing present in one or two frequencies in the better ear, it should be considered as total loss of hearing.
(b) When there is no response (NR) at any of the three frequencies (500, 1000, 2000 Hz) it should be considered as equivalent to 130 dB loss for the purpose of classification of disability and in arriving at the average. This is based on the fact that maximum intensity limits in most of the audiometers is 110 dB and some audiometers have additional facilities for +20 dB for testing.

Visual Impairment Categories
(All with corrections)

<table>
<thead>
<tr>
<th>Category</th>
<th>Better eye</th>
<th>Worse eye</th>
<th>Percentage impairment</th>
</tr>
</thead>
<tbody>
<tr>
<td>D</td>
<td>6/9 to 6/18</td>
<td>6/24 to 6/36</td>
<td>40%</td>
</tr>
<tr>
<td>I</td>
<td>6/18 to 6/36</td>
<td>6/60 to Nil</td>
<td>20%</td>
</tr>
<tr>
<td>D</td>
<td>6/60 to 4/60</td>
<td>3/60 to Nil</td>
<td>75%</td>
</tr>
<tr>
<td>II</td>
<td>6/60 to 4/60</td>
<td>3/60 to Nil</td>
<td>75%</td>
</tr>
<tr>
<td>III</td>
<td>3/60 to 1/60</td>
<td>F.C. to 1 ft to Nil</td>
<td>100%</td>
</tr>
<tr>
<td>IV</td>
<td>F.C. at 1 ft to Nil</td>
<td>Field of Vision 100</td>
<td>100%</td>
</tr>
</tbody>
</table>

The method of evaluation shall be the same as recommended in the Handbook of Medical Examination. Impairment of 20% to 40% or less may only be entitled to girls and appliances.

Disability-wise Inventory of Equipment and Material Required for Resource Room

<table>
<thead>
<tr>
<th>Disability</th>
<th>Individuals</th>
<th>Sharing within School</th>
<th>Sharing amongst Schools</th>
<th>Instructional material</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ortho-paedic</td>
<td>Adjustable furniture, provision</td>
<td>Specially designed desks with adjustable magnifiers.</td>
<td>Special arrangements for pro-dancing large rail ways</td>
<td>Large Braille materials</td>
</tr>
<tr>
<td>Blind</td>
<td>Specially designed Cassette and talking books, Braille material on cassette</td>
<td>Specially designed Cassette and talking books, Braille material on cassette</td>
<td>Specially designed Cassette and talking books, Braille material on cassette</td>
<td>Specially designed Cassette and talking books, Braille material on cassette</td>
</tr>
<tr>
<td>Partially sighted and adaptive equ. children</td>
<td>Specially designed Desks with spectacles, portable reading lamps</td>
<td>Specially designed Desks with spectacles, portable reading lamps</td>
<td>Specially designed Desks with spectacles, portable reading lamps</td>
<td>Specially designed Desks with spectacles, portable reading lamps</td>
</tr>
<tr>
<td>Low vision</td>
<td>Partially sighted and adaptive equ. children</td>
<td>Partially sighted and adaptive equ. children</td>
<td>Partially sighted and adaptive equ. children</td>
<td>Partially sighted and adaptive equ. children</td>
</tr>
<tr>
<td>Hearing impaired hearing aids</td>
<td>Voice trainer, audiometer, mirror in size of 3&quot;x6&quot; for training, speech therapy, facilities for hearing-aids, mirrors 10&quot;x6&quot; is each classroom, group hearing-aids, cells for hearing-aids</td>
<td>Voice trainer, audiometer, mirror in size of 3&quot;x6&quot; for training, speech therapy, facilities for hearing-aids, mirrors 10&quot;x6&quot; is each classroom, group hearing-aids, cells for hearing-aids</td>
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</tr>
</tbody>
</table>
 Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children

Part I: Administrative Staff
(a) Posts created;
(b) Dates since when incumbents working against these posts;
(c) Scales of pay of the posts;
(d) Qualification of the incumbers;
(e) Estimated expenditure.

Part II: Existing Programmes
(a) No. of schools covered;
(b) No. of children covered disability-wise and estimated expenditure on stipends to various categories of children:
   (i) Visually impaired;
   (ii) Hearing and speech impaired;
   (iii) Orthopedically handicapped;
   (iv) Mentally handicapped;
(c) No. of special teachers and estimated expenditure thereon;
(d) No. of helpers and expenditure thereon;
(e) No. of children living in hostels and expenditure thereon;

Part III: New Programmes
(a) No. of schools proposed to be covered;
(b) No. of children proposed to be covered is ability-wise and estimated expenditure on stipends to various categories of children;
(c) No. of special teachers proposed to be appointed and estimated expenditure thereon;
(d) No. of helpers proposed to be appointed and estimated expenditure thereon;
(e) No. of children proposed to join hostel and estimated expenditure thereon;

Part IV : Other items of Expenditure
(a) Training of teachers/other with full details;
(b) Resource room;
(c) Assessment of children;
(d) Preparation of instructional materials;
(e) Removal of architectural barriers;
(f) Other items;

ANNEXURE - IV
Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children from Voluntary Organisations

Part I : General Information
(a) Name of the agency
(b) Its objects and activities (give brief history)
(c) Whether registered under Indian Societies Registration Act 1860 (Act XXI of 1860). Public trust or non-profit making company? Give number and attach copy of the relevant document.
(d) Whether the organisation has any experience in education of the handicapped. If so, a brief mention may be made indicating the type, size and location of the programme organised.
(e) Whether the office of the organisation is located in its own in a rented building?

Part II : Existing Programmes
(a) No. of schools covered;
(b) No. of children covered disability-wise and estimated expenditure on stipends to various categories of children:
   (i) Visually impaired
   (ii) Hearing and speech impaired
   (iii) Orthopaedically handicapped
   (iv) Mentally handicapped
(c) No. of special teachers and estimated expenditure thereon
(d) No. of helpers and expenditure thereon
(e) No. of children living in hostels and expenditure thereon
**Part III: New Programmes**
(a) No. of schools proposed to be covered;
(b) No. of children proposed to be covered disability-wise and estimated expenditure on stipends to various categories of children;
(c) No. of special teachers proposed to be appointed and estimated expenditure thereon;
(d) Number of helpers proposed to be appointed and estimated expenditure thereon;
(e) Number of children proposed to join hostel and estimated expenditure thereon.

**Part IV: Other Items of Expenditure**
(a) Training of teachers/others with full details
(b) Resource room
(c) Assessment of children
(d) Preparation of instructional materials
(e) Removal of architectural barriers
(f) Other items

**Part V: Recommendation of the State Government**
The application has been examined and it is certified that the organisation is eligible for assistance and has the capability of taking up the programme applied for.

Signature

Designation and Office Stamp

(The officer signing this should not be below the rank of Under Secretary.)

---

**PROFORMA - I**

**Progress Report under IEDC**

For quarter ended ________

Name of the State/UT

1. Number of blocks covered under the scheme
2. Number of schools under IEDC scheme.
3. Number of disabled children, disability-wise

<table>
<thead>
<tr>
<th>Fresh</th>
<th>Enrolment carried over from previous year</th>
</tr>
</thead>
<tbody>
<tr>
<td>VH</td>
<td>HH</td>
</tr>
<tr>
<td>BG</td>
<td>BG</td>
</tr>
</tbody>
</table>

**LEGEND**

VH - Visually Handicapped
HH - Hearing Handicapped
OH - Orthopedically Handicapped
MH - Mentally Handicapped
B - Boys
G - Girls
4. Total number of beneficiaries under IEDC

5. Number of special teachers, their qualifications, pay scale etc.

6. Number of resource rooms

7. Number of special schools (other than IED)

8. Number of Vocational Estabilitation Centre

9. Actual expenditure on the implementation of the IEDC scheme during the quarter covered under this report.

10. Expenditure on IED Cell
   Number of posts

Details of incumbents of the posts such as date of joining, whether the post is vacant, if so, since when etc.

Signature of the Coordinator of the IED Cell

N.B. This report (Proforma I and II) should be submitted every quarter by the IED Cell. A copy may be directly submitted to the Ministry while forwarding the same through the State Education Department.

PROFORMA - II

Orientation/Training of Teachers

Name of the State/UT

Report for quarter ended:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>No. of Spl. teachers working in the schools</th>
<th>No. of Spl. trained teachers during the quarter</th>
<th>No. of classroom teachers in the schools</th>
</tr>
</thead>
</table>

Signature of the Coordinator of the IED Cell
BOND

NOW ALL YE MEN BY THESE PRESENTS THAT WE the
an Association registered under the Societies Registration Act 1860
(XXI of 1860) and having its office
in the State of
(hereinafter called the obligors are held and firmly bound to the President of
India (hereinafter called the Government) in the sum of Rs.
(Rupees only)
well and truly to be paid to the President on Demand and without a
demur for which payment we bind ourselves and our successors and
assigns by these presents.

2. SIGNED this day of in
the year One Thousand Nine Hundred and Ninety

3. WHEREAS on the obligors request, the Government has as per
Union Ministry of Human Resource Development (Deptt. of Education) letter dated
(hereinafter referred to as the ‘letter of
Sanction’ which forms an integral part of these presents and copy
whereof is annexed to a Annexure-A) agreed to make favour of the
obligors a grant of Rs. (Rupees only) out of which Rs. have already been
received by obligors condition of the obligors executings bond, in
the terms and manner contained hereinafter and which the obligors
have agreed to do.

4. Now the condition of the above written obligation is such that if the
obligors duly fulfil and comply with all the conditions mentioned
in the letter of sanction the above written bond or obligation shall
be void and or no effect. But otherwise it shall remain in full force
and virtue: If a part of the grant is left unspent after the expiry of
the period within which it is required to be spent the obligors agree to
refund the unspent balance along with interest @ 6% p.a. unless it
is agreed to be carried over.

5. The Society/Trust agrees and undertakes to surrender/pay to
Government the monetary value of all pecuniary or other benefit
which it may receive or derive/have received or derived through/
unauthorised use such as letting out the premises for adequate or
less than adequate consideration, or use of the premises for any
purpose other than for which the grant was intended, of the property/building created/acquired/constructed largely from out of Gov-
ernment grant. The decision of the Secretary to Government of In-
da in the Ministry of Human Resource Development (Department
of Education) or the Administrative Head of the Department con-
cerned as regards the Administrative Head of the Department con-
cerned as regards the monetary value aforementioned to be surren-
dered/paid to the Government will be final and binding on the Soci-
ety/Trust.

6. AND THESE PRESENTS ALSO WITNESS THAT

(i) The decision of the Secretary to the Govt. of India in the
Ministry of Human Resource Development (Deptt. of Edu-
cation) on the question whether there has been breach of
violations of any of the terms or conditions mentioned in
the sanction letter shall be final and binding on the obli-
gor, and

(ii) The Government shall bear the stamp duty payable on these
presents.
7. In witness whereof these presents have been executed as under
on behalf of the Obligors the day herein above written in pur-
suance of the Resolution No..................dated.....................
 passed by the Governing Body of the Obligor, a copy whereof
is annexed hereto as Annex-B, and by ......................
for and on behalf of the President of India on the date appear-
ing below.

Signed for and on behalf of

(Name of the Obligor Association)

In the presence of

(1)

(2)

Witness Name and Address ...........................................

Accepted for and on behalf of the President of India

Witness .................................................................

(i) The decision of the Secretary to the Government in the
Ministry of Human Resource Development (Department of
Education) as regards the Administrative Head of the Department
concerning the manner of making arrangement to be kept
account in the Government will be final and binding on the Soci-
ety.

(ii) The Government shall cease the standby guarantee in
accordance with the condition of the obligations executed in
favour of the above terms of guarantee mentioned in

Dated:...........................................

Name & Address (Designation).................................

Encl. : Annexure A and B
Dear Shri Patnaik,

The Centrally Sponsored Scheme of ‘Integrated Education for the Disabled Children (IEDC)’ envisages the integration of children with mild to moderate disabilities in the normal schooling system. The scheme is being implemented in schools through the Education Department of State Governments / UT Administrations. The State Governments/UT Administrations may take the assistance of voluntary organizations for implementing the scheme. The proposals of NGOs are considered along with the State component and grants to NGOs are released through the State Govt. / UT Administration.

2. During the last financial year, 2007-08, grants were sanctioned to the tune of over Rs.75.00 crore under the IEDC Scheme to 18 States and 3 UTs. Over 200 NGOs were also sanctioned grants. As the allocation for the current financial year is only Rs.70.00 crore, it is imperative that all proposals are submitted in time so that if additional funds are required, the same can be sought for at the appropriate time. This is especially important in respect of States/UTs that will be submitting the proposals for the first time.

3. As per the Scheme guidelines, the proposals for 2008-09 should have reached us by December, 2007. This has not happened. Had the proposals been received, it would have given us time to call for whatever additional information or clarifications required to start processing them. I would therefore request you to immediately initiate steps for submission of your proposals under the IEDC scheme for the year 2008-09, complete in all respects, to this Department latest by 15 May, 2008. The references from the State Governments / UT Administrations should invariably give the name, designation, telephone / fax number and e-mail address of the nodal officer (s) in the State/UT Education Department who could be contacted for clarifications.

4. A note giving details of the scheme along with the relevant annexures and supporting details required to be enclosed is also enclosed. Your personal intervention, in this matter, will be greatly appreciated.

With regards,

Yours sincerely,

Encl.: As above

Shri Suresh Chander Patnaik,
Commissioner-cum-Secretary (Sch.&Mass Education Deptt.)
Government of Orissa,
Orissa Secretariat,
Bhubaneswar- 751 001.
Details for submitting proposals under the Scheme of Integrated Education for Disabled Children

1. There are separate formats for submitting proposals relating to the State Component and the NGO component. These are enclosed as Annex I & Annex II, respectively. Details of all the proposals (both State component & NGO component) are required to be consolidated by the State Education Department in the format given in Annex III. The following supporting documents are also required to be enclosed along with the consolidated proposal for consideration by the Government of India for the year 2008-09:

- Progress Report for 2007-08
- A consolidated Statement of Expenditure (as in Annex IV) giving details of actual expenditure incurred in respect of the previous grants released, both in respect of the State and NGO components.
- In respect of the NGOs a certificate to the effect that the organization is not receiving / or applied for grant for the same purpose from any other Government (Central or State) source;
- Budget details with provision made in the State Budget for implementation of the IEDC Scheme during the year 2008-09.
- Details regarding unspent balances lying with the State Govts / UT Administrations as on 31.3.08.

2. The scheme allows the appointment of special teachers in the ratio of 1:8. This excludes orthopaedically handicapped children. Similarly attendants / Ayahs are permissible only in respect of severely orthopaedically handicapped children. It is for the State Govts./ UT Administrations to specially verify and confirm that the special teachers are qualified as per Para 12 of the scheme which is reproduced below:

Primary:

Academic qualifications as prevalent in the States and Union Territories with one year course, preferably multi-category, in teaching any type of disabled children depending upon the category of children enrolled in the IEDC Units. Such teachers can be oriented subsequently in the education of other categories of disability.

Secondary:

Graduates with B. Ed (Special Education) or any other equivalent professional training in special education. In case qualified special teachers are not available, teachers with short training course may be appointed with the condition that they will complete the full course within three years of appointment. Salary component will be considered only for those special teachers who have the requisite qualifications as specified in this para. Teachers possessing only bridge course conducted by RCI will be considered in case their appointment is prior to 1993.
3. Generally, the Ministry have faced the following difficulties in processing the proposals received from the State Govts.:

- Non-submission of consolidated statement (Annex III) of proposals recommended.
- Piecemeal submission of proposals especially those relating to NGOs by some State Govts.
- Some State Govts. simply forwarded the proposals of NGOs without proper scrutiny or recommendation.
- Very often the itemwise particulars given in the consolidated statement were not in agreement with the progress report. Moreover the individual progress reports did not bear the name of the organization concerned.
- Quite often the number of disabled children / teachers / helpers involved in respect of each allowance / salary component was not indicated.
- Non-submission of budget-head details and provision made thereunder in the State Budget for implementation of the IEDC scheme.
- Non-submission of itemwise statement of expenditure incurred during the previous year with position regarding unspent balance as on 31.03.08.
- Non-submission of inspection reports especially in respect of new NGOs.
- Late submission of clarifications called for, sometimes as late as the last week of March. (Processing of proposals in the month of March can only be on the basis of actual expenditure incurred till then during that financial year and hence this information has also to be furnished).

4. Scheme details may please be seen at the web site of the D/o SE&L
http://education.nic.in/seccedu/secondary.htm
ANNEXURE - I

Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children

Part I: Administrative Staff
(a) Posts created;
(b) Dates since when incumbents working against these posts;
(c) Scales of pay of the posts;
(d) Qualification of the incumbents;
(e) Estimated expenditure.

Part II: Existing Programmes
(a) No. of schools covered;
(b) No. of children covered disability-wise and estimated expenditure on stipends to various categories of children:
   (i) Visually impaired;
   (ii) Hearing and speech impaired;
   (iii) Orthopedically handicapped;
   (iv) Mentally handicapped;
(c) No. of special teachers and estimated expenditure thereof;
(d) No. of helpers and expenditure thereof;
(e) No. of children living in hostels and expenditure thereof.

Part III: New Programmes
(a) No. of schools proposed to be covered;
(b) No. of children proposed to be covered ability-wise and estimated expenditure on stipends to various categories of children;
(c) No. of special teachers proposed to be appointed and estimated expenditure thereof.
(d) No. of helpers proposed to be appointed and estimated expenditure thereon.

(e) No. of children proposed to join hostels and estimated expenditure thereon.

Part IV - Other Items of Expenditure

(a) Training of teachers/other with full details:

(b) Resource room:

(c) Assessment of children:

(d) Preparation of instructional materials:

(e) Removal of architectural barriers:

(f) Other items:
Proposal for Financial Assistance under the Scheme of Integrated Education for the Disabled Children from Voluntary Organisations

Part I: General Information
(a) Name of the agency
(b) Its object and activities (give brief history)
(c) Whether registered under Indian Societies Registration Act 1860 (Act XXI of 1860), public trust or non-profit making company? Give number and attach copy of the relevant document.
(d) Whether the organisation has any experience in education of the handicapped. If so, a brief mention may be made indicating the type, size and location of the programme organised.
(e) Whether the office of the organisation is located in its own in a rented building?

Part II: Existing Programmes
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Part IV: Other Items of Expenditure
(a) Training of teachers/others with full details
(b) Resource room
(c) Assessment of children
(d) Preparation of instructional materials
(e) Removal of architectural barriers
(f) Other items

Part V: Recommendation of the State Government
The application has been examined and it is certified that the organisation is eligible for assistance and has the capability of taking up the programme applied for.

Signature

Designation and Office Stamp

(The officer signing this should not be below the rank of Under Secretary).
Componentwise Consolidated Statement of Grants claimed under IEDC Scheme

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<td>13</td>
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<td>S No</td>
<td>Particulars</td>
<td>State component</td>
<td>Name of NGO 1</td>
<td>Name of NGO 2</td>
<td>Name of NGO 3</td>
<td>Name of NGO 4</td>
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<tr>
<td>1</td>
<td>Salary of teachers (No. of teachers)</td>
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<td>2</td>
<td>Salary of helpers (No. of helpers)</td>
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Utilisation Certificate for the year:

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